



# Southeast Region Homeland Security Advisory Council (SRAC)



## SRAC Full Council Meeting Minutes

Meeting held virtually through Zoom  
April 6, 2023 – 11:00 A.M.

### Members Present

Chief Brian Clark, Norton PD  
Chief Michael Kelleher, Foxborough FD  
Chief John Kelley, Wareham FD  
Chief Scott Fournier, Berkley FD  
Mike Guterrez, MMA  
Robert Verdone, SE MA Regional 911 Dist.  
Brian Evangelista, Region V EMS  
Stacy Lane, Norwood Health Dept.  
Joan Cooper-Zack, South Shore Hospital  
Chief David Guillemette, Harwich PD  
Lt. Bob Stephanian, PCSO

### Guests Present

Joe Hattabaugh, MEMA  
Glenn Cudmore, SEMLEC  
Erick Berg, SE Mass 911  
Taylor Sulik, SEMRECC

### Support Staff Present

Todd Castro, SRPEDD  
Grant King, SRPEDD  
Kevin Ham, SRPEDD  
Kayla Toner, EOPSS/OGR  
Ben Podsiadlo, EOPSS  
Amy Reilly, MAPC

**Members Absent:** Michael Courville, Dartmouth; Chief Thomas Lynch, Franklin PD; Chief Mike Winn, COMM Fire; Chief Mark Thompson, Scituate PD; Rob Kenn, E. Bridgewater DPW; Rick Ferreira, TEMA; Mike Lambert, BAT; Kevin Sweet, Wrentham TA, Robert Kenn, E. Bridgewater DPW

1. **Roll Call:** Mr. Ham read the roll and attendance was taken.
2. **Public Comment:** No public comments were provided.
3. **Approval of Minutes March 2, 2023:** A motion was made, seconded, and unanimously approved via roll call to accept the March 2, 2023, Council meeting minutes. A roll call was taken for the vote.
4. **Project Update/Fiduciary Report: FFY 20, 21 & 22:** Mr. Castro reported that they are currently operating under FY 20, FY 21, and FY22 budgets. Mr. Castro mentioned that he and Mr. Ham are actively developing projects. Currently, there are eight projects that are awaiting EOPSS approval. He mentioned that once these projects are finalized, they will have a substantial impact on lowering the amount of funding left in FY 20 and FY 21.
  - a. **FFY22 -LEC Equipment:** Mr. Castro stated that the FY 2022 Plan was written with very specific language for specific projects, especially as it relates to LEC. He mentioned these projects are focused on night vision, binoculars, communication headsets, gas masks, marine unit, boarding equipment, and the cost is around \$180,000. Mr. Castro mentioned this has already been approved within FY 2022 Plan. He mentioned they were just looking for the Council's endorsement to continue working on the same projects that are identified in the plan. This would not only satisfy the needs of Cape Cod LEC, but would help to reduce outstanding,



## Southeast Region Homeland Security Advisory Council (SRAC)



unallocated funding attached to FY22. Chief Clark mentioned this has already been approved, but it is good to get a second set of eyes on what is going on in the planning process. Chief Clark mentioned a motion is not needed because it had been previously approved.

5. **MAPC Report:** Ms. Reilly reported that she is working with SRPEDD, and they have reporting due in a few weeks. She mentioned they are starting to do site visits for inventory since the weather is getting nice. SRPEDD will start checking the items.
  - a. **Project Update:**
    - i. **IRAT Memorandum of Understanding:** Ms. Reilly mentioned that this project has a few parts. She mentioned that the delivery of the trainings will be forthcoming, IRATT equipment is going out for bid advertisement shortly. She mentioned the trailer should be in any day now. Ms. Reilly mentioned PO's have been issued for almost all of the equipment. She stated the final part is to have a MOU with the town of Millis to get the trainers in place. She mentioned there is a draft circulating of the MOU and they hope to wrap it up soon. Once the equipment comes in the trainings can be delivered to the region.
6. **EOPSS Report:** Mr. Podsiadlo stated he is grateful for the Council's hard work and the fiduciary on the FY 2023 Plan that is due tomorrow.
  - a. Project Updates: Ms. Toner mentioned that she can discuss the projects after the meeting with Mr. Castro. Mr. Castro stated that would be fine.
    - i. PJ 21.12- Drone Support Software
    - ii. TRR 21-02-Level 1 Thermographer Cert.
    - iii. PJ 22.4.1-100kW Towable Diesel Generator
    - iv. TRR 20-10- Medical Special Operations Conference
    - v. PJ 20.4.5- MetroLEC TAC Fire Equipment
    - vi. TRR 22-02- NECNA Conference
    - vii. TRR 21-03- SWAT HRTs
    - viii. PJ 20.1.1- Command Post(s) Interoperability Upgrade Equipment:
7. **Planning/Training/Caching:** No report.
  - a. **Bylaw update:** Chief Clark mentioned that the Bylaws needed to be updated and the updated bylaws have been sent to all the Council members. He asked that the Council entertain a motion to approve the SRAC updated Bylaws.
    - i. Motion: Approval of bylaw update:



## Southeast Region Homeland Security Advisory Council (SRAC)



A motion was made and seconded to unanimously approve the language changes to the SRAC Bylaws.

### b. FFY 2023 Plan:

- i. Motion: Approval of Preliminary projects lists: Mr. Ham referred the members to his screen and reviewed the A and B list of the projects for FFY 2023 Plan. Chief Clark mentioned that there was a Planning meeting that was previously held, and the committee worked on the plan. Mr. Ham entertained questions on the FFY 2023 Plan from the Council members.

A motion was made and seconded and unanimously approve the preliminary projects list for FFY2023 Plan. A roll call was taken for the vote.

Chief Clark mentioned that a brief Council meeting will need to be held to approve the final FFY 2023 Plan next Thursday via Zoom at 8:30 AM. The plan will be sent in advance for all members to review. Mr. Castro mentioned the plan is due on April 21<sup>st</sup> to EOPSS.

8. **Fire Services:** None
9. **Interoperability:** Mr. Verdone reported they are working through the open projects and making some headway on BAPERN to make a decision which should be out soon as far as their equipment direction.
10. **Information/Intelligence Sharing:** Mr. Sulik reported that he has been going through trials for situational awareness, and social media monitoring tools. He mentioned they will be able to partner communities, towns and provide situational general reports. Mr. Sulik mentioned that he was able to get in touch with Mr. Courville and discuss Cyber security and set up a plan to do a general assessment of all communities on the current IT resources for each town. He mentioned he is also working on a regional intelligence meeting between all the analysts for the towns, as well as getting detectives on board to have a meeting where we're going to talk more about the actual trends developing in our area. He mentioned they would like to work with tri state Connecticut and Rhode Island Intel Centers and have them come to a meeting in Foxborough for a regional meeting.
11. **LEC: Chief** Guillemette mentioned the LECs attended the NYTOA Conference last year and would like to again this year.
  - **NYTOA Conference:**
    - Motion: To approve \$5,000 from FFY 21 Line D, Not Allocated for 9 members from CCRLEC/MetroLEC to attend the NYTOA Conference.



## Southeast Region Homeland Security Advisory Council (SRAC)



The motion was changed from \$5,000 to \$8,000 for the NYTOA Conference.

A motion was made and seconded and unanimously approved to fund \$8,000 from FFY 21 Line D, Not Allocated for 9 members from CCRLEC/MetroLEC to attend the NYTOA Conference.

12. **Cybersecurity:** None

- a. **Cybersecurity Intern(s)** (Reallocation of \$92,000 from Cybersecurity Symposium): Mr. Sulik discussed the Cybersecurity Interns and relocation of \$92,000 from the Cybersecurity Symposium. He stated that it was discussed at the last Council meeting as well. He mentioned they will be working to get the scope of work drafted.

A motion was made, seconded and approved unanimously to move the \$92,000 originally intended for the Cyber Symposium and now have that funding be utilized for the hiring of two Cybersecurity Interns.

13. **EMS:** Mr. Evangelista mentioned they did receive the canine training equipment and they put it all together. He mentioned it will be available to the region.

14. **Education:** Dr. Guterrez mentioned he has been working with Rachel Fleck to reach out to an agency in order to get a better pulse of what their wants, desires and needs are. He will keep the Council informed about what comes up with it. He mentioned he is also trying to get more in tune with what institutions' needs are for education.

15. **Emergency Management:** None

16. **Regional Transportation:** None

17. **Public Health:** Ms. Lane mentioned on May 11<sup>th</sup> the Federal State of Emergency for COVID ends.

18. **Hospitals:** Ms. Cooper-Zack mentioned having the Brockton Hospital closed has had a major impact in the Southeast region. She mentioned her hospital is at 90% capacity and some are at 100%. She mentioned that Brockton is working on having a mini hospital with 10 beds. Ms. Cooper-Zack mentioned that COVID is not really an issue currently.

19. **Public Works:** None

20. **Government Administration:** None.



## Southeast Region Homeland Security Advisory Council (SRAC)



21. **MEMA:** Mr. Hattabaugh stated they are getting ready to launch the next quarter of training, with a lot of exciting new announcements.
22. **Items not reasonably anticipated by the Chair 48 hours in advance of the meeting:** None
23. **Next Meeting/Adjournment:** The next meeting will be on May 4, 2023, at 11 AM. This meeting will be held via Zoom.

DRAFT