



SOUTHEAST REGIONAL HOMELAND SECURITY ADVISORY COUNCIL

SHELTERING MEETING MINUTES SRPEDD – 88 BROADWAY – TAUNTON, MA VIRTUAL MEETING AUGUST 25, 2020 10:00 AM MEETING MINUTES

Members Present

Rick Ferreira, TEMA
Ed Caron, Acushnet EM
Stacey Lane, Norwood DPH
Andrew Platt, Barnstable County
Rachel Fleck, MEMA

Guests Present

Mia Nardini, MRC
Vicky Mboka-Boyer, EOPSS

Support Staff Present

Todd Castro, SRPEDD
Kevin Ham, SRPEDD

1. **Welcome**: Mr. Ferreira opened the meeting at 10:00 AM and introductions were made.
2. **Approval of 06-17-20 Meeting Minutes**: A motion was made and seconded to approve the June 17, 2020 meeting minutes. Voted approved unanimously.
3. **Public Comment**: There was no public comment.
4. **FFY17, FFY18, & FFY19 Budget Update**: Mr. Ham provided an update on the FFY17, 18 & 19 budgets, noting that FFY 17 has been closed out. Mr. Ham indicated that the Shelter Training Consultant project has spent \$1,761 of the \$6,500 allotted and is unlikely to take the entire budget to complete. Mr. Ham stated that the Inflatable Air shelter project encompassed all the FFY19 monies, at \$70,000. Mr. Ferreira mentioned that New Bedford had recently purchased a Zumro tent for approx. \$60,000.
5. **Old Business**:
 - a. **Shelter Academy Consultant**: Mr. Ham reported out on the project, a draft of the deliverable was presented to the committee. Mr. Ferreira asked if the project as presented is complete. Mr. Ham indicated that there was a high amount of initial interest from potential vendors, training institutions, etc. but that many of them had become unresponsive or unwilling to participate. He noted that SRPEDD has spent approx. \$1,700 of the budget so far, resulting in a minimal, but functional curriculum. SRPEDD can continue to research and attempt to build onto the document, but Mr. Ham felt that he did not want to spend the subcommittees monies chasing non-responsive companies. Mr. Ham asked the subcommittee how they would like to proceed. Mr. Ferreira stated that it looks like the basics are in place in the document and noted that COVID-19 had greatly impacted sheltering operations.
 - b. **Inflatable Air Shelter (FFY-19) Discussion**: Mr. Ferreira stated that New Bedford purchased their tent through Safeware. Mr. Ham indicated that was a vendor the council has used in the past.
 - c. **Coronavirus Challenges**: The subcommittee discussed traffic control devices, the increased need to direct people for COVID-19 related needs, sheltering, testing, points-of-distribution, etc. Mr. Ham



SOUTHEAST REGIONAL HOMELAND SECURITY ADVISORY COUNCIL

SHELTERING MEETING MINUTES SRPEDD – 88 BROADWAY – TAUNTON, MA VIRTUAL MEETING AUGUST 25, 2020 10:00 AM MEETING MINUTES

indicated that projects related to traffic control could fall under the subcommittee's purview. Ms. Nardini indicated that MRC was developing an EDS training and would be pushing it out soon.

6. New Business:

7. Items not reasonably anticipated by the chair 48 hours in advance of the meeting:

- a. **Portable Washing Stations:** Ms. Lane indicated that she had seen an increased need for portable sinks/handwashing stations, which would dovetail nicely with the FFY-19 Tent project. Portable stanchions to form queue lines and control pedestrian traffic may also be considered. The subcommittee discussed stanchions and separating individuals during COVID-19 sheltering.

8. Next Meeting: The next meeting will be held on September 22, 2020 at 10:00 AM, virtually.

9. Meeting Adjourn: The meeting adjourned at 10:44 AM.