

**Southeastern Regional Planning and Economic Development District
88 Broadway, Taunton, MA 02780
Phone # 508-824-1367 Fax # 508-823-1803**

MEMORANDUM

TO: SRPEDD Commissioners
FROM: Deborah Melino-Wender, Chair
DATE: July 25, 2018
RE: Municipal Assistance

I am pleased to announce that SRPEDD is again allocating 20 hours of municipal assistance to each commissioner. This time may be used through you by the Board you represent or may be donated to another board or committee in your municipality.

The Municipal Assistance Program is described on the enclosed sheet, "SRPEDD Municipal Assistance Services". We have also enclosed a Municipal Assistance Request Form.

Some projects, such as the preparation of detailed maps, may require the direct expenditure of money for materials or outside services. Commissioners requesting this type of project should be aware that SRPEDD would need to be reimbursed for these direct expenses. In cases where direct expenditures are needed, we recommend a meeting with the staff to discuss the project. A scope of services, cost estimate and draft contract (if needed) are developed at this meeting for local review and approval.

In addition to twenty hours of staff time available through each commissioner, SRPEDD will undertake additional work under contract. By combining Municipal Assistance (free) time with a contract, we can undertake larger projects at a more reasonable cost.

Your twenty hours per commissioner of MA time will be held until March 31, 2019 and can be claimed by filling in and returning the attached form. After that date, requests can still be submitted, however, staff availability will determine to undertake the work. If you have any questions, please contact Don Sullivan or Sandy Conaty. We look forward to working with you and your community.

SRPEDD
MUNICIPAL ASSISTANCE SERVICES
(508) 824-1367/ Fax # (508) 823-1803
Email: dsullivan@srpedd.org
sconaty@srpedd.org
88 Broadway, Taunton, MA 02780

The Southeastern Regional Planning and Economic Development District offers a variety of services to cities and towns within the region. Services may be provided, without charge, as a benefit of the 18.275 cents per capita assessment paid each year. Each SRPEDD commissioner is entitled to 20 hours of staff time per year for use by the board they represent. Some of the services available include:

ZONING BY-LAW/ REGULATION AMENDMENTS

SRPEDD can provide a wide range of Zoning By-Law and Subdivision Rules and Regulations amendments to address local concerns. Examples of other by-laws, regulations from the district as well as technical review of existing and proposed amendments are also available.

EXPEDITED PERMITTING

As part of a statewide effort, SRPEDD is working with Communities to enhance economic development through a more efficient permitting process. SRPEDD staff is available to assist in either the State Chapter 43D streamlined permitting program or in developing a local approach tailored to the individual municipality.

GREEN COMMUNITIES

SRPEDD will assist communities that wish to qualify as a Green Community as outlined in MGL c. 25A s.10(c). Qualifying as a Green Community allows a community to be eligible for future Green Community grants.

COMMUNITY PLANNING

SRPEDD is available to assist communities in a variety of planning efforts including workshops, presentations, background data, updating sections of plans and mapping. Complete updates or preparation of new Master Plans and/or Open Space and Recreation Plans are done at cost.

ECONOMIC DEVELOPMENT PLANNING

SRPEDD can provide assistance in development of economic development strategies and project development. Staff is also able to assist with grant preparation, implementation and project management.

ENVIRONMENTAL REVIEWS

SRPEDD is available to undertake environmental reviews of subdivisions under local regulations and /or large developments under MEPA. The scope of our review can be modified to accommodate specific local concerns.

LOCAL TRAFFIC COUNTS / TRANSPORTATION STUDIES

SRPEDD can conduct traffic counts along roadways for local communities. Traffic counts involving turning movements at intersections are done at cost. Staff can also provide local traffic studies, free of charge subject to MassDOT approval.

PAVEMENT MANAGEMENT / TRANSPORTATION ENHANCEMENT PROJECTS

Working with communities, SRPEDD can provide a computerized pavement management system for local roads to assist in the expenditure of maintenance funds. Staff is also available to help your community obtain federal funds for various enhancement projects including but not limited to bike paths, highway beautification, runoff control and historic preservation.

COMPLETE STREETS PROGRAM

Working with communities, SRPEDD can prepare the MassDOT Complete Streets application to allow participation under the Tier 2 portion of the program that provides access to funds for the development of a Prioritization Plan enabling eligibility for construction funds.

G.I.S. MAPPING AND DATA CENTER

Our Geographic Information System (G.I.S.) database includes roads, zoning, land use, aquifers, open space, zoning and wetlands. Shared mapping services with communities covering a wider range of data including assessor, police, fire, and public works information can be provided at cost. Our Data Center is available to assist your communities with population projection, school enrollment projections and census information.

FOR FURTHER INFORMATION

Contact your SRPEDD Commissioner, Don Sullivan (dsullivan@srpedd.org), or Sandy Conaty (sconaty@srpedd.org) at (508) 824-1367. Information is also available on our web site at www.srpedd.org/technical-assistance.