

**Southeast Homeland Security Planning Region  
FFY 2008 Homeland Security Plan**

**Submitted to:**

**The Executive Office of Public Safety & Security**

**Submitted by:**

**Southeast Region Homeland Security Advisory Council (SRAC)**

**September 28, 2009**

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## Southeast Regional Advisory Council Members

*(Note: the Council member list was updated to reflect new members as of 7/1/09)*

### Law Enforcement

|                     |                                    |
|---------------------|------------------------------------|
| Chief Mary Lyons    | Mattapoisett PD, <b>Chairwoman</b> |
| Chief Richard Wells | Milton PD                          |
| Chief Marc Pacheco  | Dartmouth PD                       |

### Fire Services

|                     |   |
|---------------------|---|
| Chief Tim Francis   | Fairhaven Fire Department, <b>Vice Chairman</b> |
| Chief Robert Crosby | Barnstable Fire Department                      |
| Chief George Rogers | Bridgewater Fire Department                     |

### Emergency Management

|              |  |
|--------------|--|
| Mark Mahoney | Director, New Bedford Emergency Management |
|--------------|--|

### Public Health

|                   |                        |
|-------------------|------------------------|
| Jennifer Sullivan | Scituate Public Health |
|-------------------|------------------------|

### Hospitals

|                  |                          |
|------------------|--------------------------|
| Michael Flanagan | Caritas Norwood Hospital |
|------------------|--------------------------|

### Emergency Medical Services

|             |   |
|-------------|---|
| Fred Fowler | Executive Director Southeast EMS (Region V) |
|-------------|---|

### Public Safety Communications

|               |                                    |
|---------------|------------------------------------|
| Ralph Swenson | Barnstable County Sheriff's Office |
|---------------|------------------------------------|

### Correctional Services

|                              |                                  |
|------------------------------|----------------------------------|
| Sheriff Joseph McDonald, Jr. | Plymouth County Sheriff's Office |
|------------------------------|----------------------------------|

### Regional Transportation Authority

|                |   |
|----------------|---|
| Reinald Ledoux | Brockton Area Transit Authority Administrator |
|----------------|---|

### Public Works

|           |                        |
|-----------|------------------------|
| Tim Walsh | Director, Westwood DPW |
|-----------|------------------------|

### Government Administrative

VACANT

# SECTION I - EXECUTIVE SUMMARY

The Southeast Homeland Security Planning Region and Southeast Homeland Security Regional Advisory Council are pleased to present this FFY 2008 Regional Homeland Security Plan. This year's plan differs previous years' in that it consists of five investment areas and only SHSP funding. The LETPP grant no longer exists in the FFY08 funding cycle, however it was noted that 25% of SHSP funds must be allocated towards law enforcement projects that includes terrorism, prevention-oriented planning, organization, training, and exercise and equipment activities.

Another notable difference with the FFY08 plan is the introduction of a single Statewide Fiduciary. Though there will be one main repository for Council related tasks, it is not expected to interrupt the regular work of the Council that has been so successful in the past years.

At the March 11, 2008 EOPSS HSPD-8 meeting, the theme for FFY08 was; *"Let's do fewer things better and get more bang for our buck."* This speaks directly to the fifteen investments for FFY08. However the Commonwealth decided to revert back to the FFY05 strategy and use only five investments. In spite of the differences in number of investments and grant funds, the Southeast Homeland Security Planning Region and Regional Advisory Council's (SRAC) FFY 08 Homeland Security Plan reflects a consistency in overall approach.

During the start up phase of the Regional Homeland Security Council system in Massachusetts, (This is the fifth funding cycle since the inception of the regional homeland security councils since FFY04) much work has been accomplished. The Southeast Region took the approach that it needed to establish a solid foundation of capabilities from which to achieve the state's homeland security goals. Building this foundation has been a primary focus of for the Southeast Region and assessing the region's needs and capabilities has been and continues to be an important part of this approach. Following the *"Core Concepts"* and *"Guiding Principles"* laid out by EOPSS at the outset of the regional council system has also

been a conscious part of the Southeast Region's activities. The Goals, *Core Concepts*, and *Guiding Principles* of the 2004-2006 State Homeland Security Strategy are described in previous SRAC regional homeland security plans. Adding to these, are the goals and objectives of the 2008 State Homeland Security Strategy, which lists three primary objectives:

- **Measuring the progress in achieving the National Preparedness Guidelines;**
- **Strengthening improvised explosive device (IED) attack deterrence, prevention, and protection capabilities and;**
- **Strengthening Preparedness planning**

Within these goals are 18 listed objectives, many of which are familiar to the Southeast Region from both its' own and the state's prior year plans. Among the familiar objectives are those that focus on NIMS compliance, public health preparedness, the establishment of a resource management database, CBRNE, communications interoperability, mass evacuation & shelter, personal preparedness, community outreach; risk analysis for prevention, and mutual aid.

Among the FFY 08 State Homeland Security Strategy objectives that are new for the Southeast Region are:

- **a focus on individuals requiring specific assistance,**
- **establishment of a statewide RMSSC**
- **a focus on critical infrastructure protection and training**

The Council's FFY08 plan was developed over a course of several planning subcommittee meetings; full Council meetings along with various Council members attending key EOPSS sponsored events such as HSPD-8, NAG, Pan-Flu, Training & Exercise subcommittee, Planning subcommittee, Interoperability sub-committee and RMSSC meetings. All of the information gathered from these meetings was tightly woven into a final plan for FFY08.

Council Subcommittee activities have heightened over the last funding cycle and the momentum is expected to continue with the FFY08 plan. The Council understands the process and will implement the goals according to the FFY08 plan and the State Homeland Security Strategy. All projects approved and funded by the Council will be overseen by not only the Council members, but the lead project liaison(s) and the Fiduciary to ensure grant compliance and project completion.

# **SECTION II – OVERVIEW OF INVESTMENT JUSTIFICATION AREAS**

The following summaries describe the five investment justification categories provided by EOPSS and an overview of the Southeast Region's approach to each investment.

## **Investment Category #1 – Enhancement of IED/CBRNE Preparedness, Detection, Response and Decontamination Target Capability**

The Southeast Region is submitting an investment justification that focuses on purchasing and regionally locating additional foam trailers for emergency response. Using FFY07 funds, the Council approved and funded seven (7) foam trailers. These trailers were strategically placed within the southeast region. All recipients of the trailers were required to sign MOUs that also included the responsibility to house, maintain and sustain such trailers. However, there is a need to expand this important resource even deeper within the southeast region. Training will also be provided in the proper use of equipment for response to CBRNE incidents. This investment will be coordinated with other Councils who have expressed an interest in this equipment. Specifically, the Western Region contacted the Fiduciary to inquire about the foam trailers. The President of each County Fire Chiefs Associations agreed to receive the foam trailers and have signed MOUs. They also identified locations for the foam trailers and respective fire chiefs within those locations also signed the MOUs. This same procedure will be used for the FFY08 foam trailer procurement. The total amount of funding earmarked towards this investment is \$270,000.00.

To further compliment this investment, the Council wishes to procure one (1) simulation trailer for the region. This is a cost effective approach to providing live training and certification for select public safety personnel. In addition, the mobility uniqueness of the trailers allows agencies to provide critical training to personnel over a wide geographical area. The Council plans to coordinate this effort with the Northeast Council who has

included a simulation trailer in their FFY08 plan. Discussions were had about how to sustain this trailer as the cost is rather steep. Concerns relating to payment of the trainers and computer hardware/software led the Council to consider turning this investment over as a State asset. Future meetings with EOPSS and other Councils will occur to ensure the best option for oversight and sustainability of this equipment. The Council earmarked \$410,000 towards this project.

The Council also plans to fund three Regional Medical Support Casualty Units. These units will help assist with large incidents or major disasters within the region. The units come stocked with the necessary supplies and equipment for mass casualty incidents. The Council's EMS member has attended various meetings that speak about the need for more of these units across the Commonwealth. It is worth noting that the Massachusetts Department of Public Health (MDPH) has awarded Region 1 two (2) mass casualty incident trailers, complete with MCI associated equipment, utilizing funds from the federal granting authority HRSA for their purchase. Alternatively these trailers and future trailers purchased by the Southeast Council are not only viewed as a regional asset but a State-wide asset readily available for services to utilize for large scale incidents. Continued coordination with key personnel within the EMS, EMA, public health and other first responders will be ongoing to ensure a timely and well-communicated response to this investment.

The amount funded towards this investment is \$160,000 for three RMSCUs and \$20,000 towards equipment.

The Council plans to fund three Regional Medical Coordinating Centers (RMCC). The RMCC will allow appropriate resources to be centralized within one facility and allow patient load to be remotely managed for non-emergent and emergent events. The centers will house the communications and computer resources to allow real time analysis of existing medical resources, traditional and non-traditional patient destinations as well as representatives from transporting entities. The Council has earmarked \$160,000 for equipment for this project.



**Table 3: FFY 2008 SHSP Investment Justification # 1 Budget Template**

| <b>Cost Category</b> |                       | <b>Funding Amount</b> |
|----------------------|-----------------------|-----------------------|
| <b>1</b>             | Planning              | \$                    |
| <b>2</b>             | Equipment             | \$1,020,000           |
| <b>3</b>             | Training              | \$                    |
| <b>4</b>             | Exercises             | \$                    |
| <b>5</b>             | Other (Please Detail) | \$                    |
|                      | <b>TOTAL</b>          | <b>\$1,020,000</b>    |

## **Investment Category # 2 – Mass Care and Evacuation/Pandemic Influenza Preparedness Target Capability**

This investment category will address the growing need to focus on community preparedness and participation as it pertains to mass care, evacuation and pan-flu events. Consequently, the Council plans to fund sixteen trailers stockpiled with the necessary equipment and supplies for rapid deployment to the incident. All identified recipients of the trailer will be required to produce a deployment mobility plan, MOUs' and adhere to the sustainability of the trailer and upkeep of supplies and equipment. Six of the trailers will be stored down at Cape in various locations. The locations for the other ten trailers will be determined at a future planning subcommittee meeting. The Council recognized that NERAC also plans to procure mobile trailers for their region and MEMA can assist with this need for all regions. The amount of funds earmarked for this investment is \$290,000.00.

Related to this investment, the Council plans to have collateral materials printed for distribution to its communities. The material will be an all inclusive preparedness brochure. The Council will work with EOPSS and MEMA to ensure that the appropriate language is produced on the brochures. Distribution of brochures will be coordinated with the Chair of the Pan-Flu subcommittee. The amount of funds set aside towards this initiative is \$50,000.00.

The Council wants to continue work in planning shelters for a mass evacuation or pan-flu incident. The Council will work together on this initiative along with the established pan-flu subcommittee and guidance from MEMA, EOPSS and DPH. Also, the Council is willing to work with any volunteer organizations such as the Red Cross and or the public school systems or other identified locations for possible sheltering needs. The Council has earmarked \$25,000.00 towards this initiative.

**Table 3: FFY 2008 SHSP Investment Justification #2 Budget Template**

| <b>Cost Category</b> |                       | <b>Funding Amount</b>         |
|----------------------|-----------------------|-------------------------------|
| <b>1</b>             | Planning              | \$ 25,000                     |
| <b>2</b>             | Equipment             | \$290,000                     |
| <b>3</b>             | Training              | \$                            |
| <b>4</b>             | Exercises             | \$                            |
| <b>5</b>             | Other (Please Detail) | \$ 50,000 (printed materials) |
|                      | <b>TOTAL</b>          | <b>\$365,000</b>              |

### **Investment Category # 3 – Critical Infrastructure**

This investment category addresses the need to support the mission of the Commonwealth Critical Infrastructure Program (CCIP) to assist with providing a statewide, coordinated approach to the identification, prioritization, and protections of critical infrastructure and key resources within the Commonwealth. At a recent planning subcommittee meeting, the Council voted to provide ACAM training for one individual from two to three communities within the region. The Council recognizes that outreach is needed to provide training and equipment to public safety personnel. This investment will be coordinated with personnel from the Commonwealth Critical Infrastructure Program (CCIP), The Commonwealth Fusion Center (CFC) Massachusetts State Police, EOPSS and other public safety stakeholders within the region. The Council approved \$200,000 for training, equipment and planning. This investment area supports Goal #1 *“Create a Common Operating Picture among Homeland Security and Public Safety Stakeholders.”*

As a continuation from FFY06 and FFY07 funding, this investment category will also focus on continuation of the “building blocks” concept identified by the Council. The Council recognizes that many of its communities and associated agencies are lacking in regional interoperability functions. Part of the Council’s past strategy was to rectify this obstacle and to bring those communities lacking updated equipment to a “baseline” of RMS interoperability. An additional strategy includes allowing those communities and agencies to communicate across neighboring jurisdictions and or during critical incidents. This investment category addresses both the region’s communications interoperability needs and the state’s communications interoperability plan. The Council will work with the SIEC (Statewide Interoperability Executive Committee) complimented by the Interoperability Subcommittee and the Statewide Interoperability Coordinator. The Council set aside \$500,000 towards data and information sharing, software and support.

**Table 3: FFY 2008 SHSP Investment Justification #3 Budget Template**

| <b>Cost Category</b> |                       | <b>Funding Amount</b> |
|----------------------|-----------------------|-----------------------|
| <b>1</b>             | Planning              | \$ 25,000             |
| <b>2</b>             | Equipment             | \$625,000             |
| <b>3</b>             | Training              | \$ 50,000             |
| <b>4</b>             | Exercises             | \$                    |
| <b>5</b>             | Other (Please Detail) | \$                    |
|                      | <b>TOTAL</b>          | <b>\$700,000</b>      |

## Investment Category #4 – State and Regional Information Sharing

This investment category is primarily focused on supporting and participating in the statewide Resource Management database initiative (RMSSC). The use of FFY08 funds will enable the Council to sustain the resource management database efforts. For over the past three years, the Southeast Region has been very active in the RMSSC project. FFY06 and FFY07 funds were used to plan and hire a contractor to collect the data for input into the main database. It is anticipated that future funds might be needed to further support this initiative so that all the necessary assets from communities are uploaded into the main database. The Council recognizes that the resource management database is a component of NIMS which is a priority for the Commonwealth as a whole. By funding this investment it serves to enhance the single, statewide resource management database system but also serves to support Goal #1 “*Create a Common Operating Picture among Homeland Security and Public Safety Stakeholders.*” This allows emergency first responders to not only access equipment assets but also personnel such as SWAT teams, K-9 units, special search and rescue teams to name a few.

This investment will be coordinated with the RMSSC steering committee, MEMA, EOPSS and other regional Councils. The amount earmarked for this investment is \$50,000 for planning and coordination efforts.

**Table 3: FFY 2008 SHSP Investment Justification #4 Budget Template**

| Cost Category |                       | Funding Amount   |
|---------------|-----------------------|------------------|
| 1             | Planning              | \$ 50,000        |
| 2             | Equipment             | \$               |
| 3             | Training              | \$               |
| 4             | Exercises             | \$               |
| 5             | Other (Please Detail) | \$               |
|               | <b>TOTAL</b>          | <b>\$ 50,000</b> |

## **Investment Category #5 – Exercising Operational Plans/NIMS Compliance**

The SRAC has seen an increased need to fund IMT shadow training along with future NIMS trainings. IMT (Incident Management Team) shadow training is becoming a large focus of the Commonwealth. Currently there are so few individuals in the Commonwealth who are trained in this area. While the Cape Cod area boasts the most members, there remains a need for more training to reach across the region and Commonwealth as a whole. In addition, the FFY06 NIMS trainings, though completed, will require another round for new personnel and or those who have moved up in the ranks and require additional training to ensure compliance certification. The Council recognizes that there will always be a need to train or re-train personnel in various disciplines and types of training whether it is certifying compliance with NIMS or other critical first responder trainings and exercises.

The Council will work with municipalities within their region to ensure that all necessary trainings and exercises are fulfilled. In addition, the Council will work with EOPSS, MEMA, their Council Support Team and the Lead Fiduciary to ensure compliance and completion. This investment also serves to support Goal #2 *“Strengthen and Expand Partnerships for Prevention and Preparedness.”* And Goal #3 *“Focus on Private Sector and Public Participation in Prevention and Preparedness.”*

The Council has allocated \$100,000 towards training and exercise initiatives. The Council also proposes to allocate \$150,000 to procure equipment that is identified as a need in the AAR/IPs.

In the FFY06 grant cycle, the Council funded several HSEEP exercises (tabletops, functional and full scale) within the region. Each exercise was provided with a scenario/incident that focused on the geographical and population challenges within the selected community (ies). The outcome of the AAR/IPs addressed various equipment gaps resulting from such exercises. Consequently, the Council wishes to fund those

identified equipment gaps using FFY08 grant monies. The Council will work with those communities/organizations identified within the AAR/IPs along with the Training and Exercise subcommittee, the Interoperability Subcommittee, the Planning Subcommittee, and the SIEC to ensure that all needs are completed and within grant compliance.

The Council has allocated \$150,000 towards equipment needed as a result of the AAR/IP conclusions.

Another goal of this investment is to fund interoperability/communications equipment for Emergency Operation Centers. When an emergency/disaster occurs, centralized direction and control are required to facilitate coordinated responses by the chief executive and key staff, emergency support service personnel, and representatives of private sector organizations or individuals who have assigned emergency responsibilities. The most effective way to exercise direction and control under emergency/disaster conditions is to provide a single site for key officials to work from. This site is the Emergency Operations Center (EOC). By bolstering communications equipment in the EOC, it helps manage incidents and also provides necessary CMED/interoperability equipment for EMS personnel who respond to such incidents.

The Council will work those first responders within the communities (yet to be identified), the Interoperability subcommittee, the SIEC, local EMS agencies, MEMA, EOPSS, the Council Support Team and the Lead Fiduciary to ensure timely completion and grant compliance.

The Council has budgeted \$754,000 towards equipment needs and \$350,000 towards training initiatives.



**Table 3: FFY 2008 SHSP Investment Justification #5 Budget Template**

| <b>Cost Category</b> |                       | <b>Funding Amount</b> |
|----------------------|-----------------------|-----------------------|
| <b>1</b>             | Planning              | \$                    |
| <b>2</b>             | Equipment             | \$ 754,000            |
| <b>3</b>             | Training              | \$ 350,000            |
| <b>4</b>             | Exercises             | \$                    |
| <b>5</b>             | Other (Please Detail) | \$                    |
|                      | <b>TOTAL</b>          | <b>\$1,104,000</b>    |

## SECTION III BUDGET SUMMARY

The Council has had another successful year working with its partners within the region and other State-wide stakeholders. The Council continues to uphold the mission of the National Preparedness Guidelines to prevent, protect, respond, and recover. To continue that progress, the Council is confident that its funded investment projects will compliment and uphold the budget requirements of the FFY08 grant award. The Council is well-versed on the budgetary grant allowable and non-allowable costs. In addition to continued support from the Council's Statewide Fiduciary and Council Support Team, the SRAC feels that fewer investments will ultimately lead to more "bang for its buck" for their member communities and related organizations.

The Council's FFY08 budget proposes to spend the awarded funds (\$3,239,059) by adhering to the five investments selected by EOPSS. Several of the Council's projects are considered "ready-to-go" in that they are either a continuation of last year's investments (e.g., the foam trailers and RMS/data sharing) or an area of familiarity such as the planning and sheltering, printing of preparedness materials and mobile trailers.

The Council's FFY08 plan will comply with the DHS requirement that at least 25 percent of the SHSP award funds are dedicated towards law enforcement; terrorism prevention oriented planning, organization, training, exercise and equipment activities. This will be accomplished by the following proposed investments;

- *Investment #3– Critical Infrastructure – the ACAMs initiative, for the beginning, will mostly cover law enforcement personnel that include training and related equipment kits. (\$200,000)*
- *The Data and information sharing, software and equipment project under this investment will also fund a majority of law enforcement agencies. (\$500,000)*

- *Investment #5 – Exercising Operational Plans/NIMS Compliance – this investment will focus on providing necessary equipment as outlined in HSEEP AAR/IPs of which several of those communities/agencies in need of interoperable equipment are law enforcement agencies. In addition to equipment funding, law enforcement agencies will also be funded for future training and exercise requests. (250,000).*
  
- *Total FFY08 estimated amount of spending towards law enforcement; terrorism prevention oriented planning, organization, training, exercise and equipment activities; \$950,000.00.*
  
- *Twenty five percent of the SRACs award equals to \$809,764.00*

# SECTION IV – PROJECT JUSTIFICATIONS

I Council submitting this Project Justification

**Southeast Regional Homeland Security Advisory Council (SRAC)**

II Project Name: **Regional Medical Support Casualty Units (RMSCU)**

III. Project Period: **May 1, 2009 - [REDACTED]**

IV. Investment Justification Area: **Enhancement of IED/CBRNE Preparedness, Detection, Response and Decontamination Target Capability**

V. If this is a ‘continuing’ project, were prior homeland security funds used towards this project? If so, please provide the total amount, by federal fiscal year, dedicated to this project and a brief summary of past progress. (1 page maximum).

**This is not a continuing project from prior homeland security funds.**

VI. Please provide a summary that includes: the proposed project objectives; coordination with related initiatives; stakeholders that will be involved; expected investment outcomes; and capability gaps to be addressed. (1 page maximum)

*The proposed project objectives include:*

**The Council also plans to fund three Regional Medical Support Casualty Units. These units provide the ability to carry and secure patients on lifters, and provide medical supplies and equipment needed during patient transport. It also includes mechanism(s) for patient restraint as well as for securing devices that are used for carrying non-ambulatory patients. This unit will have the ability to communicate with regulating and receiving authorities.**

**It is worth noting that the Massachusetts Department of Public Health (MDPH) has awarded Region 1 two (2) mass casualty incident trailers, complete with MCI associated equipment, utilizing funds from the federal granting authority HRSA for their purchase.**

**These proposed trailers will be exact duplicates of the DPH MCI trailers. The Region currently provides oversight for the two existing trailers which are housed in Duxbury – the Northeastern part of the Region, and New Bedford – the Southwestern part of the Region. The three additional trailers will allow us to have enough “disposable” supplies at an incident off-Cape to treat 150 patients in the first hour of the incident, and 250 patients within the first 3 hours. The trailers will be housed, under an MOU (same as currently used**

for the other two trailers) in the Southeastern, Northwestern, and Central area of the Region in host Departments. Discussions have occurred with North Attleboro, Wareham EMS, and Middleboro FD – letters of commitment have not been signed yet but the Council EMS Director for Region V received a verbal commitment that they support the project. These trailers will be placed into service and will be treated the same as the other 2 DPH RMSU (MCI Trailers), the MOU, activation and deployment will all follow the same guidelines. The Southeastern Massachusetts EMS Council will own, as they do the other two MCI trailers, and will be responsible for them. The equipment carried will also be identical to that carried on the existing trailers (but will include a different radio (to meet the new specifications) and will include stadium chairs which have been added to trailers in the some of the other Regions to help with evacuation of residents of some facilities.)

Furthermore, the Council's EMS member has attended various meetings that speak about the need for more of these units across the Commonwealth. These trailers and future trailers purchased by the Southeast Council are not only viewed as a regional asset but a State-wide asset readily available for services to utilize for large scale incidents. Continued coordination with key personnel within the EMS, EMA, public health and other first responders will be ongoing to ensure a timely and well-communicated response to this investment.

The amount funded towards this investment is \$180,000 for three RMSCUs.

A list of equipment (with corresponding AEL #'s) is in development. If permitted, the SRAC wishes to submit this list as an addendum.

Below are images of the proposed RMSCUs:



*Coordination with related initiative:*

**Initially, this initiative will be coordinated with Council members, Planning Subcommittee and the Statewide Fiduciary and Council Support Team. In the near future, it is anticipated that other State agencies will possibly play a role in this initiative. These agencies include EOPSS and other possible but unknown entities/agencies at this time.**

*Stakeholders involved include:*

**The stakeholders in this investment are public safety emergency management personnel as defined by NIMS and primary led by EMS personnel. Those who benefit from such equipment are not only the first responders but unknown citizens who are part of future critical incidents.**

*Expected Investment Outcomes:*

**The expected outcome of this project is to provide not only timely response to an incident, but also the ability to provide the appropriate resources and supplies to manage critical incidents.**

*Capability Gaps to be addressed;*

- **Coordinated effort between locals and the state to efficiently respond to CBRNE/IED incidents.**
- **Improves incident response and decision making capabilities.**

VII. Please explain how this project supports objectives in your Homeland Security Plan/Strategy. (1 page maximum)

**This project supports the Council’s objective of acquiring the necessary equipment and mobility units to respond to incidents.**

VIII. Please explain how this project supports the goals and objectives of the most recent Massachusetts State Homeland Security Strategy. (1 page maximum)

**This Southeast Region project is clearly aligned with Massachusetts State Homeland Security Strategy Goal #1, “Improve preparedness by enhancing regional coordination.” It also serves to improve the statewide emergency situational awareness response.**

IX. Budget Plan by Cost Category and Funding Source. For each cost category that has an associated funds request for this project, provide a brief narrative of the planned expenditures (including personnel) and complete the table below. (1 page maximum)

**Planned expenditures will be three regional medical support casualty units The Responders Knowledge Base (RKB) identifies AEL/SEL # 12VE-00-ABUS**

|                        |                  |
|------------------------|------------------|
|                        |                  |
| <b>SRPEDD Planning</b> |                  |
| <b>Equipment</b>       | \$180,000        |
| <b>Training</b>        |                  |
| <b>Other Planning</b>  |                  |
| <b>Exercises</b>       |                  |
| <b>M&amp;A</b>         |                  |
| <b>Total</b>           | <b>\$180,000</b> |

X. Please describe your approach towards sustainability of this project. (1 page maximum)

**These units will be sustained by clearly identifying the gatekeeper of these units. This project is still in early stages of growth and it is anticipated that with the direction of the Council’s EMS Director for Region V, that future meetings and working groups become established to pinpoint ownership and sustainability of the said units. Once this has been identified, the same template for sustaining other Council approved equipment will apply. This will take place in the development of MOUs, locations and deployment plan for mobility.**

**Below are some images of a RMSCU**

XI Please describe how this project will be managed (i.e., key investment roles and responsibilities, structures, and subject matter expertise required by this project, including at least the project manager and the contracts management structure.) (1 page maximum)

**The Metropolitan Area Planning Council will serve as the fiduciary agent for SRAC. SRPEDD, acting as the Council Support Team may be authorized to perform specific work as planners working as an adjunct to the SRAC. The Deputy Director of SRPEDD is the lead manager for all SRAC’s Investment Justifications and Projects.**

XII Please list no less than 5 but no more than 10 milestones for this project. Milestones shall directly relate to objectives listed above (Item VI and Item IX)) and include (if applicable) procurements and exercises. Milestones shall have an estimated start/end date and be listed sequentially.



| Milestone   | Tasks/Activities   | Start Date | Completion Date                        | Estimated Cost   |
|---|--|------------|--|------------------|
| Approval of Project   | Submit Grant application   | 7/1/09     | End of contract period.                | \$180,000        |
| Identify who will maintain ownership and sustainability of RMSCUs.                                    | Project Liaison will work with the Council, EOPSS and Fiduciary. | 9/09       | Ongoing until end of grant period. TBD | N/A              |
| Obtain MOUs from identified agency (ies).   | Project Liaison will work with the Council, EOPSS and Fiduciary. | 10/09      | Ongoing until end of grant period. TBD | N/A              |
| Develop draft SOPs with interested parties.   | Project Liaison will work with the Council, EOPSS and Fiduciary  | 11/09      | Ongoing until end of grant period. TBD | N/A              |
| Draft bid specs and go out to bid once approved.  | Project Liaison will work with the Council, EOPSS and Fiduciary  | 12/09      | Ongoing until end of grant period. TBD | N/A              |
| Review bid specs and award as approved.   | Project Liaison will work with the Council, EOPSS and Fiduciary  | 2/10       | Ongoing until end of grant period. TBD | N/A              |
| Coordinate delivery and acceptance of RMSCUs. Ensure that the vendor provides the necessary training. | Project Liaison will work with the Council, EOPSS and Fiduciary  | 4/10       | Ongoing until end of grant period. TBD | <b>\$180,000</b> |

XIII Is an Environmental and Historic Preservation (EHP) review required for this project? If yes, please provide an EHP Scope of Work.

**An EHP is not required as this is a categorical exclusion project (CATEX) with an area of focus on mobile unit (MCI trailers).**

I Council submitting this Project Justification

**Southeast Regional Homeland Security Advisory Council (SRAC)**

II Project Name: **Mobile Attack Foam Trailers**

III. Project Period: **May 1, 2009 - [REDACTED]**

IV. Investment Justification Area: **Enhancement of IED/CBRNE Preparedness, Detection, Response and Decontamination Target Capability**

V. If this is a 'continuing' project, were prior homeland security funds used towards this project? If so, please provide the total amount, by federal fiscal year, dedicated to this project and a brief summary of past progress. (1 page maximum).

**This is a continuing project from prior homeland security funds. Using FFY07 funds, the Council approved and awarded the purchase of seven foam trailers to be strategically placed around the region. Prior to going out to bid, Fire personnel on the Council spent considerable time meeting with their respective peers to announce this project and also to obtain commitments from fire departments willing to house, maintain and sustain the foam trailers. Draft MOUs were shared with each President of the County Fire Chiefs Associations and the identified Fire Chiefs who agreed to take ownership of the foam trailers.**

**The foam trailer bid was awarded the week of April 20, 2009. Copies of purchases orders and MOUs' were sent to the Fire Chiefs and Presidents of the Fire Chiefs Associations for signature. To date, the foam trailers have not been delivered. It is anticipated that delivery will take up to 120 days.**

VI. Please provide a summary that includes: the proposed project objectives; coordination with related initiatives; stakeholders that will be involved; expected investment outcomes; and capability gaps to be addressed. (1 page maximum)

*The proposed project objectives include:*

**Since last year, there have been several incidents in which attack mobile foam trailers were needed at the scene. Two cited instances include the Attleboro area and Canton 128 areas both of which are in the Southeast Region. The entire region, (but especially public gathering areas) is vulnerable to CBRNE related incidents. Such threats can result in mass**

**casualties, environmental damage, and major public health issues. Prevention and detection are difficult. Response requires special protective equipment and adequate training. Regional teams are in place and Federal teams are also on call around the clock. However, more must be done for the region to cover all quadrants of each county.**

**The Council wishes to expand on their FFY07 foam trailer project investment by funding three (3) more foam trailers using FFY08 grant funding. The exact locations of these trailers are as follows:**

- 1) Somerset FD, Somerset, MA**
- 2) Kingston FD, Kingston, MA**
- 3) Needham FD, Needham, MA**

**The community (ies) that will become the gatekeeper of the foam trailers will also be responsible for having their own support vehicle to tow or transport the trailer. A gatekeeper of the equipment will also be named as the responsible party. The Council will ensure that the chosen communities are aware of the transportation issues, bulk storage, hazards and vulnerabilities. MOUs will be signed and kept on file. Each trailer has the potential to hold 500 gallons of foam resupply. These trailers are designed to supplement local resources in combating a flammable liquid fire resulting from a terrorist act or an accidental unplanned released. The trailer will be towed by a support vehicle to the scene of a fire and/or various types of spills for the purpose of re-supplying foam concentrate to fire apparatus and/or proportioning foam for fire attack. A one-person operation shall allow for the proportioning and re-supplying of foam the operating vehicles at the scene of major incidents.**

**The foam re-supply trailer offered shall comply with all applicable and Motor Carrier Safety Regulations concerning size, weight, brakes, lights, load rating and balance. Conformance will meet FMVSS #108, FMVSS #120, and FMVSS #125 as stated in the FCR title 49.**

*Coordination with related initiative:*

**This initiative will be initially coordinated with Council members, Planning Subcommittee and Training and Exercise members along with Statewide Fiduciary and Council Support Team. In the near future, it is anticipated that other State agencies will possibly play a role in this initiative. These agencies include the Northeast Council (NERAC), EOPSS, DFS, DPH and other possible but unknown entities/agencies at this time.**

*Stakeholders involved include:*

**The stakeholders in this investment are public safety emergency management personnel as defined by NIMS, most specifically the Fire fighting component. In addition, two Fire Chiefs serving on the Southeast Council will review preferred locations and conduct discussion with Fire Chiefs from Bristol, Plymouth and Norfolk Counties to determine the best possible location of the trailers.**

*Expected Investment Outcomes:*

**It is expected that the above proposed project investment objective will result in an overall improvement in the region's capability to respond effectively to CBRNE incidents. This investment continues to support the upgrade of the State's six (6) regional hazmat response teams. The Council also recognizes the need to enhance past plans to further purchase assets that will improve and strengthen CBRNE preparedness. Consequently, the procurement of regional foam attack trailers for fire departments will provide a regional capability to respond to the following types of incidents:**

- 1) The ability to respond to large scale flammable liquid incidents.**
- 2) Increased capability to deal with Liquid Nitrogen Gas (LNG) transportation/storage incidents.**
- 3) Mobile CBRNE vapor sealing capability (Haz-Mat)**
- 4) Additional capabilities to deal with incidents involving maritime transportation assets.**
- 5) Flammable metals extinguishment capability.**

**At present there is not a mobile regional capability to respond to these types of incidents. This proposed investment objective will provide the assets necessary for a comprehensive plan for these types of CBRNE incidents throughout the region. Additionally, the High**

**Expansion Foam capability provided by the units identified to be equipped with this system would provide the region with a strengthened CBRNE preparedness. These systems provide a unique vapor sealing and total flooding capability that is unavailable to regional responders.**

*Capability Gaps to be addressed;*

**There are five primary capability gaps that are expected to be addressed through the Southeast Region's proposed FFY08 CBRNE investments.**

- 1. Regional foam supply trailers as part of the regional flammable liquid response plan.**
- 2. Commonality of extinguishment agents and delivery systems.**
- 3. Additional firefighting foam delivery capability.**
- 4. Firefighting foam training and supplies.**

**Training will be provided by the awarded vendor as part of the purchase price. Training is a train the trainer format. No backfill and OT is needed.**

**An EHP is not required as this is a categorical exclusion project (CATEX) with an area of focus on mobile unit (foam trailers).**

- VII. Please explain how this project supports objectives in your Homeland Security Plan/Strategy. (1 page maximum)

**This project builds on existing foam attack trailers already located within the region. The use of multiple foam trailers will assist in specialized resources, hazmat containment and large-scale disaster in quicker response times.**

- VIII. Please explain how this project supports the goals and objectives of the most recent Massachusetts State Homeland Security Strategy. (1 page maximum)

**This project supports Goal #1 which provides an all hazards approach to homeland security and public safety. The capability to protect against weapons of mass destruction (WMD) through deployment of systems that ensure early detection of the import, transport, manufacture or release of chemical, biological, radiological, nuclear and explosive materials.**

**The CBRNE Detection target capability is not just about technology, but rather the ability to recognize and resolve potential CBRNE threats through equipment, education, and effective protocols. The importance of training, communication, and close coordination with the intelligence community (with special attention to fusion centers and processes) was recognized as critical enabling elements of the Council and State objectives**

- IX. Budget Plan by Cost Category and Funding Source. For each cost category that has an associated funds request for this project, provide a brief narrative of the planned expenditures (including personnel) and complete the table below. (1 page maximum)

**Planned expenditures will be three foam trailers.**

|                                 |                  |
|---------------------------------|------------------|
| <b>SRPEDD Planning</b>          |                  |
| <b>Equipment</b>                | \$270,000        |
| <b>Training</b>                 |                  |
| <b>Other Planning Exercises</b> |                  |
| <b>M&amp;A</b>                  |                  |
| <b>Total</b>                    | <b>\$270,000</b> |

- X. Please describe your approach towards sustainability of this project. (1 page maximum)

**Mobile foam trailers will provide a mobile supply of foam concentrate and application equipment to fire apparatus and/or proportioning foam for fire attack. The trailers, supplied with foam concentrate and delivery systems will be assigned to Municipal Fire Departments that are logistically appropriate for the region, and who agree to store and maintain the trailer and equipment via signed MOUs. The trailers will require virtually no maintenance and will be stored indoors. The supply of foam concentrate as specified has no shelf life and any used in an incident will be restored by the municipality or entity that is served. Additionally each trailer and host department will be supplied training and a supply of training foam for ongoing training.**

- XI Please describe how this project will be managed (i.e., key investment roles and responsibilities, structures, and subject matter expertise required by this project, including at least the project manager and the contracts management structure.) (1 page maximum)

**The Metropolitan Area Planning Council will serve as the fiduciary agent for SRAC. SRPEDD, acting as the Council Support Team may be authorized to perform specific work as planners working as an adjunct to the SRAC. The Deputy Director of SRPEDD is the lead manager for all SRAC’s Investment Justifications and Projects.**

XII Please list no less than 5 but no more than 10 milestones for this project. Milestones shall directly relate to objectives listed above (Item VI and Item IX)) and include (if applicable) procurements and exercises. Milestones shall have an estimated start/end date and be listed sequentially.

| Milestone   | Tasks/Activities   | Start Date | Completion Date                        | Estimated Cost   |
|---|--|------------|--|------------------|
| Approval of Project   | Submit Grant application   | 7/1/09     | End of contract period.                | \$270,000        |
| Identify who will maintain ownership and sustainability of foam trailers. | Project Liaison will work with the Council, EOPSS and Fiduciary. | 9/09       | Ongoing until end of grant period. TBD | N/A              |
| Obtain signatures on MOUs from identified municipalities.                 | Project Liaison will work with the Council, EOPSS and Fiduciary. | 10/09      | Ongoing until end of grant period. TBD | N/A              |
| Draft bid specs and go out to bid once approved.                          | Project Liaison will work with the Council, EOPSS and Fiduciary  | 12/09      | Ongoing until end of grant period. TBD | N/A              |
| Review bid specs and award as approved.                                   | Project Liaison will work with the Council, EOPSS and Fiduciary  | 2/10       | Ongoing until end of grant period. TBD | N/A              |
| Coordinate delivery and acceptance of foam trailers.                      | Project Liaison will work with the Council, EOPSS and Fiduciary  | 4/10       | Ongoing until end of grant period. TBD | <b>\$270,000</b> |

XIII Is an Environmental and Historic Preservation (EHP) review required for this project? If yes, please provide an EHP Scope of Work.

**An EHP is not required as this is a categorical exclusion project (CATEX) with an area of focus on mobile unit (foam trailers).**

I Council submitting this Project Justification

**Southeast Regional Homeland Security Advisory Council (SRAC)**

II Project Name: **Regional Simulation Trailer**

*NOTE: EOPSS notified the SRAC that the other Councils plan to not fund this project. The SRAC has not had a planning subcommittee meeting since this announcement or prior to the FFY08 plan deadline date of 9/28/09. Consequently, the funds earmarked under this investment will possibly be considered for a different project not determined at this time.*

III. Project Period: **May 1, 2009 - [REDACTED]**

IV. Investment Justification Area: **Enhancement of IED/CBRNE Preparedness, Detection, Response and Decontamination Target Capability**

V. If this is a 'continuing' project, were prior homeland security funds used towards this project? If so, please provide the total amount, by federal fiscal year, dedicated to this project and a brief summary of past progress. (1 page maximum).

**This is not a continuing project from prior homeland security funds.**

VI. Please provide a summary that includes: the proposed project objectives; coordination with related initiatives; stakeholders that will be involved; expected investment outcomes; and capability gaps to be addressed. (1 page maximum)

*The proposed project objectives include:*

**The Council wishes to procure one (1) simulation trailer for the region. This is a cost effective approach to providing live training and certification for select public safety personnel. In addition, the mobility uniqueness of the trailers allows agencies to provide critical training to public safety personnel over a wide geographical area. The Council plans to coordinate this effort with the Northeast Council who has included a simulation trailer in their FFY08 plan. It is possible that other Regional Councils will decide to implement this equipment as part of their FFY08 plans, though the SRAC is only currently aware of the Northeast's intentions. Recent research has shown that the military and law enforcement agencies have increasingly employed these mobile live-fire trailers as a cost-effective alternative to fixed installations because they allow live-fire training anywhere, at any time-of-day, in any weather. In addition, its mobility allows agencies to provide critical training to personnel over a wide geographical area.**



**An EHP is not required as this is a categorical exclusion project (CATEX) with an area of focus on mobile unit (trailers).**

*Coordination with related initiative:*

**This initiative will be initially coordinated with Council members, Planning Subcommittee and Training and Exercise members along with Statewide Fiduciary and Council Support Team. In the near future, it is anticipated that other State agencies will possibly play a role in this initiative. These agencies include the Northeast Council (NERAC), EOPSS, DFS, DPH and other possible but unknown entities/agencies at this time.**

*Stakeholders involved include:*

**The stakeholders in this investment are public safety emergency management personnel as defined by NIMS. This investment will build on the on-going efforts of the SRAC to offer readily available and cost-effective training to more first responders over a wide-geographical area.**

*Expected Investment Outcomes:*

**The expected outcome of this project is the ability to reduce training costs, provide ready-to-go, one-stop training to public safety first with an opportunity to receive the vital training necessary to respond to potential threats, whether accidental or manmade**

*Capability Gaps to be addressed;*

- **Limited training facilities and options**
- **Reduced waiting lists for offered trainings**

VII. Please explain how this project supports objectives in your Homeland Security Plan/Strategy. (1 page maximum)

**This project supports the Council's objective of acquiring the necessary equipment to minimize time spent waiting for certification trainings and also supports a regional approach to capturing more first responders in need of trainings and re-certifications.**

VIII. Please explain how this project supports the goals and objectives of the most recent Massachusetts State Homeland Security Strategy. (1 page maximum)

**This Southeast Region project is clearly aligned with Massachusetts State Homeland Security Strategy Goal #1, “Improve preparedness by enhancing regional coordination.”**

- IX. Budget Plan by Cost Category and Funding Source. For each cost category that has an associated funds request for this project, provide a brief narrative of the planned expenditures (including personnel) and complete the table below. (1 page maximum)

**Planned expenditures will be one Simulation Mobility Training Trailer. The Responder Knowledge Base (RKB) identifies AEL/SEL # 04AP-08-SIMS – with a product finding of PRISim M1000 Mobile Training Facility.**

|                        |                  |
|------------------------|------------------|
| <b>SRPEDD Planning</b> |                  |
| <b>Equipment</b>       | \$335,000        |
| <b>Training</b>        |                  |
| <b>Other Planning</b>  |                  |
| <b>Exercises</b>       |                  |
| <b>M&amp;A</b>         |                  |
| <b>Total</b>           | <b>\$335,000</b> |

- X. Please describe your approach towards sustainability of this project. (1 page maximum)

**Past meeting discussions were had about how to sustain this trailer as the cost is rather steep. Concerns relating to payment of the trainers and computer hardware/software led the Council to consider turning this investment over as a State asset. Despite the uncertainty of who will sustain this trailer, the Council is committed to seeing this project through and assisting with identifying the optimal agency who can maintain ownership and sustainability of the simulation trailer. Future meetings with EOPSS and other Councils will occur to ensure the best option for oversight and sustainability of this equipment.**

- XI Please describe how this project will be managed (i.e., key investment roles and responsibilities, structures, and subject matter expertise required by this project, including at least the project manager and the contracts management structure.) (1 page maximum)

**The Metropolitan Area Planning Council will serve as the fiduciary agent for SRAC. SRPEDD, acting as the Council Support Team may be authorized to perform specific work**

**as planners working as an adjunct to the SRAC. The Deputy Director of SRPEDD is the lead manager for all SRAC's Investment Justifications and Projects.**

XII Please list no less than 5 but no more than 10 milestones for this project. Milestones shall directly relate to objectives listed above (Item VI and Item IX)) and include (if applicable) procurements and exercises. Milestones shall have an estimated start/end date and be listed sequentially.

| Milestone   | Tasks/Activities   | Start Date | Completion Date                        | Estimated Cost   |
|---|--|------------|--|------------------|
| Approval of Project   | Submit Grant application   | 7/1/09     | End of contract period.                | \$335,000        |
| Identify who will maintain ownership and sustainability of simulation trailer.                | Project Liaison will work with the Council, EOPSS and Fiduciary. | 9/09       | Ongoing until end of grant period. TBD | N/A              |
| Obtain MOUs from identified agency and seek clarification about any medical oversight needed. | Project Liaison will work with the Council, EOPSS and Fiduciary. | 10/09      | Ongoing until end of grant period. TBD | N/A              |
| Develop draft SOPs with interested parties.   | Project Liaison will work with the Council, EOPSS and Fiduciary  | 11/09      | Ongoing until end of grant period. TBD | N/A              |
| Draft bid specs and go out to bid once approved.  | Project Liaison will work with the Council, EOPSS and Fiduciary  | 12/09      | Ongoing until end of grant period. TBD | N/A              |
| Review bid specs and award as approved.   | Project Liaison will work with the Council, EOPSS and Fiduciary  | 2/10       | Ongoing until end of grant period. TBD | N/A              |
| Coordinate delivery and acceptance of simulation trailer.                                     | Project Liaison will work with the Council, EOPSS and Fiduciary  | 4/10       | Ongoing until end of grant period. TBD | <b>\$335,000</b> |

XIII Is an Environmental and Historic Preservation (EHP) review required for this project? If yes, please provide an EHP Scope of Work.

**N/A**

I Council submitting this Project Justification

**Southeast Regional Homeland Security Advisory Council (SRAC)**

II Project Name: **Regional Medical Coordinating Centers**

III. Project Period: **May 1, 2009 - [REDACTED]**

IV. Investment Justification Area: **Enhancement of IED/CBRNE Preparedness, Detection, Response and Decontamination Target Capability**

V. If this is a 'continuing' project, were prior homeland security funds used towards this project? If so, please provide the total amount, by federal fiscal year, dedicated to this project and a brief summary of past progress. (1 page maximum).

**This is not a continuing project from prior homeland security funds.**

VI. Please provide a summary that includes: the proposed project objectives; coordination with related initiatives; stakeholders that will be involved; expected investment outcomes; and capability gaps to be addressed. (1 page maximum)

*The proposed project objectives include:*

**The Council plans to fund one Regional Medical Coordinating Centers (RMCC). The location will be at an existing building; Region V EMS/Centre Street, Middleboro, MA. This is located at the office of SRAC Council Member, Mr. Fred Fowler, EMS Director. The RMCC will allow appropriate resources to be centralized within one facility and allow patient load to be remotely managed for non-emergent and emergent events. This center will house the communications and computer resources to allow real time analysis of existing medical resources, traditional and non-traditional patient destinations as well as representatives from transporting entities.**

**It important to understand that this RMCC is not a unit; it's a room that will be outfitted with increased communications capacity and information sharing technologies, i.e. Smart boards, LCD projectors, etc. This is similar to a local EOC but is designed and set up to coordinate EMS transportation resources in events where the Regional MEMA office may not be activated. The Regional EMS office will be moving downstairs, part of that area can be modified with little effort to accomplish the goal of the RMCC (modifications to the space are not part of the requested funding, the funding is to provide the equipment to properly**

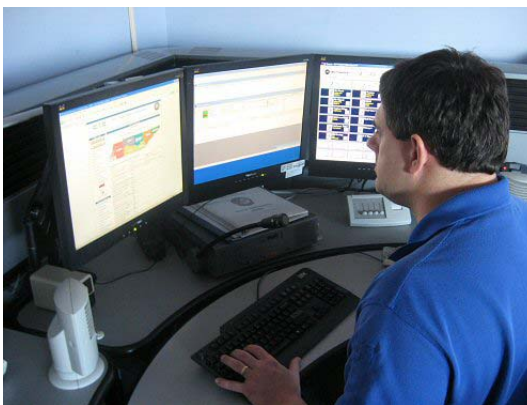
populate the room.) A tentative list of equipment is in processing of being updated and will be provided ASAP.

Currently the Central Massachusetts EMS Council operates a RMCC in one area of their office. This RMCC was activated and used, very effectively, during the dirty bomb exercise in Worcester. The facility provided excellent coordination of EMS transportation resources for non-emergent but necessary patient movement, i.e. evacuating patient's from a facility to allow an influx of more patients from a local disaster.

The Council's EMS member has attended various meetings that speak about the need for more of these units across the Commonwealth. The RMCC has been effectively used in the Central Massachusetts EMS Corporation for a major exercise (the Worcester Dirty Bomb) and also a major event (the 2008 Ice Storm) as well as other smaller exercises and events. It was noted after the Dirty Bomb Exercise that the availability of the RMCC provided a level of coordination that had not been previously available and made the movement of patient to and from existing Health Care Facilities must smoother. This grant will fund the acquisition and installation of materials for computer (installation of a Computer server and the wiring to support personal computers, along with a robust secure wireless access system) and telephone access (the purchase and installation of a telephone switch and wiring the conference room for telephone access at each of the identified positions - the switch will allow for normal wired access to telephone lines and also VoIP telephone access for times of surge) for the room as well as the material necessary to display information (this will entail a "Smart" White Board as well as two ceiling mounted LCD projects, regular white boards and other appropriate materials to make certain that pertinent information is available for all parties) on the walls of the room for all parties that will be involved in the incident. It will also allow the purchase of conference room furniture for 25 people (tables, chairs, and credenzas)

The amount funded towards this investment is \$160,000 for which will cover the costs to furnish and equip an existing room to serve this function.

Below are images of a potential RMCC:



*Coordination with related initiative:*

**Initially, this initiative will be coordinated with Council members, Planning Subcommittee and the Statewide Fiduciary and Council Support Team. The Regional EMS Council (Southeastern Massachusetts EMS Council, Inc.) will provide the space for the RMCC in their office.**

*Stakeholders involved include:*

**The stakeholders in this investment are public safety emergency management personnel as defined by NIMS and primary led by EMS personnel. Those who benefit from such equipment are not only the first responders but unknown citizens who are part of future critical incidents, as well as existing Health Care Facilities both Hospitals and Long Term Care Facilities.**

*Expected Investment Outcomes:*

**The expected outcome of this project is to provide a location that can be readily "stood-up" 24 hours a day/7 days a week in a central location that will minimally be susceptible to outside interference (either man-made or natural), that will serve to bring individuals together in a location to help coordinate the aspect of patient movement during large or unusual events. This location needs to have ready access to multiple forms of communications (the Southeastern Massachusetts EMS Council will have satellite phone and the Bioterrorism network capabilities within this room.)**

*Capability Gaps to be addressed;*

- **Coordinated effort between locals and the state to efficiently respond to CBRNE/IED incidents.**
- **Improves incident response and decision making capabilities.**

VII. Please explain how this project supports objectives in your Homeland Security Plan/Strategy. (1 page maximum)

**This project supports the Council’s objective of acquiring the necessary equipment and mobility units to respond to incidents.**

VIII. Please explain how this project supports the goals and objectives of the most recent Massachusetts State Homeland Security Strategy. (1 page maximum)

**This Southeast Region project is clearly aligned with Massachusetts State Homeland Security Strategy Goal #1, “Improve preparedness by enhancing regional coordination.” It also serves to improve the statewide emergency situational awareness response.**

IX. Budget Plan by Cost Category and Funding Source. For each cost category that has an associated funds request for this project, provide a brief narrative of the planned expenditures (including personnel) and complete the table below. (1 page maximum)

**Planned expenditures will be one regional medical support casualty unit. The Responders Knowledge Base (RKB) identifies AEL/SEL #: 21GN-00-OCEQ**

|                        |                  |
|------------------------|------------------|
|                        |                  |
| <b>SRPEDD Planning</b> |                  |
| <b>Equipment</b>       | \$160,000        |
| <b>Training</b>        |                  |
| <b>Other Planning</b>  |                  |
| <b>Exercises</b>       |                  |
| <b>M&amp;A</b>         |                  |
| <b>Total</b>           | <b>\$160,000</b> |

X. Please describe your approach towards sustainability of this project. (1 page maximum)

**A commitment is made by the Southeastern EMS Council that this RMCC will be maintained as part of their office and the equipment provided will be kept in operable condition for the duration of its natural life. The same template for sustaining other Council**

**approved equipment will apply; Southeastern Massachusetts EMS Council will enter in an MOU for the equipment. Southeastern Massachusetts EMS Council will also involve appropriate members of the SRAC's planning Committee to help finalize operational plans for the RMCC. Southeastern Massachusetts EMS Council will provide information to each of the parties to identify the asset and the operational plan for the asset upon its finalization.**

- XI Please describe how this project will be managed (i.e., key investment roles and responsibilities, structures, and subject matter expertise required by this project, including at least the project manager and the contracts management structure.) (1 page maximum)

**The Metropolitan Area Planning Council will serve as the fiduciary agent for SRAC. SRPEDD, acting as the Council Support Team may be authorized to perform specific work as planners working as an adjunct to the SRAC. The Deputy Director of SRPEDD is the lead manager for all SRAC's Investment Justifications and Projects.**

- XII Please list no less than 5 but no more than 10 milestones for this project. Milestones shall directly relate to objectives listed above (Item VI and Item IX)) and include (if applicable) procurements and exercises. Milestones shall have an estimated start/end date and be listed sequentially.



| Milestone   | Tasks/Activities   | Start Date | Completion Date                        | Estimated Cost   |
|---|--|------------|--|------------------|
| Approval of Project   | Submit Grant application   | 7/1/09     | End of contract period.                | \$160,000        |
| Obtain MOUs from Southeastern Massachusetts EMS Council to host the RMCC                              | Project Liaison will work with the Council, EOPSS and Fiduciary. | 9/09       | Ongoing until end of grant period. TBD | N/A              |
| Develop draft SOPs with interested parties for use of the RMCC  | Project Liaison will work with the Council, EOPSS and Fiduciary. | 10/09      | Ongoing until end of grant period. TBD | N/A              |
| Draft bid specs and go out to bid once approved.  | Project Liaison will work with the Council, EOPSS and Fiduciary  | 11/09      | Ongoing until end of grant period. TBD | N/A              |
| Review bid specs and award as approved.   | Project Liaison will work with the Council, EOPSS and Fiduciary  | 12/09      | Ongoing until end of grant period. TBD | N/A              |
| Coordinate delivery and acceptance of RMSCUs. Ensure that the vendor provides the necessary training. | Project Liaison will work with the Council, EOPSS and Fiduciary  | 2/10       | Ongoing until end of grant period. TBD | <b>\$160,000</b> |
| Coordinate and verify public relations plan for the RMCC  | Project Liaison will work with the Council, EOPSS and Fiduciary  | 4/10       | Ongoing until end of grant period. TBD | N/A              |

XIII Is an Environmental and Historic Preservation (EHP) review required for this project? If yes, please provide an EHP Scope of Work.

**An EHP might or might not be required. It will take future meetings to determine based on equipment recommendations.**

I Council submitting this Project Justification

**Southeast Regional Homeland Security Advisory Council (SRAC)**

II Project Name: **Community Preparedness and Participation**

III. Project Period: **May 1, 2009 - [REDACTED]**

IV. Investment Justification Area: **Mass Care & Evacuation, #2 FFY08, SHSP**

V. If this is a ‘continuing’ project, were prior homeland security funds used towards this project? If so, please provide the total amount, by federal fiscal year, dedicated to this project and a brief summary of past progress. (1 page maximum).

**This is not a continuing project from prior homeland security funds.**

VI. Please provide a summary that includes: the proposed project objectives; coordination with related initiatives; stakeholders that will be involved; expected investment outcomes; and capability gaps to be addressed. (1 page maximum)

*The proposed project objectives include:*

**The proposed project objective is to enhance the public’s knowledge of effectively evacuating and safely sheltering-in-place, those requiring additional assistance, pets and visitors in the event of an emergency.**

*Coordination with related initiative:*

**This initiative will be coordinated with MEMA, American Red Cross (ARC), local emergency planners, and others, to develop emergency, regional sheltering guides and/or brochures within the Southeast Region.**

*Stakeholders involved include:*

**The stakeholders in this investment are the regional and local public health and public safety emergency management. This investment will take into account the demographics of the populations, including those requiring specific assistance during time of emergency (such as persons with disabilities, those without cars, non-English speakers, or persons with unique medical circumstances).**

*Expected Investment Outcomes:*

**The expected outcome of this project is to educate the public on preparedness issues and to do a community outreach that will promote education and volunteerism.**

*Capability Gaps to be addressed:*

- **Increase the knowledge of the public and particularly the vulnerable populations on evacuation routes and shelters.**
- **To promote public and private education and volunteerism.**

VII. Please explain how this project supports objectives in your Homeland Security Plan/Strategy. (1 page maximum)

**Continue to work with Emergency Management Directors, Public Health Departments, and the American Red Cross in identifying regional shelters. Specific attention will be paid to individuals requiring assistance in the evacuation, planning and sheltering. The SRAC will access isolated parts of the region in evacuation and self-sufficiency plans.**

VIII. Please explain how this project supports the goals and objectives of the most recent Massachusetts State Homeland Security Strategy. (1 page maximum)

**These Southeast Region projects are clearly aligned with Mass. State Homeland Security Strategy Goal #1, “Create a Common Operating Picture including Homeland Security and Public Safety Stakeholders.” Addressing needs of individuals requiring specific assistance.**

**Under Goal #3: Focus on Private Sector and Public Participation in Prevention and Preparedness. This investment supports Objective #2 Personal Preparedness In order to present information on how to prepare for an emergency, brochures and sheltering information; Objective #3 Individuals Requiring Specific Assistance – Work with Emergency Management Director, Public Health Officials in preparing a plan making sure all individuals who need specific assistance during an incident are identified; #Objective #4 The SRAC’s community outreach efforts is to educate the public on preparedness issues.**

IX. Budget Plan by Cost Category and Funding Source. For each cost category that has an associated funds request for this project, provide a brief narrative of the planned expenditures (including personnel) and complete the table below. (1 page maximum)

**The SRAC will work with the MEMA Acting Region II Manager, American Red Cross (ARC), local emergency planners, and others, in developing emergency and regional sheltering guides and/or brochures within the Southeast Region.**

|                              |                 |
|------------------------------|-----------------|
|                              |                 |
| <b>SRPEDD Planning</b>       |                 |
| <b>Equipment</b>             |                 |
| <b>Training</b>              |                 |
| <b>Other (Plases detail)</b> | \$50,000        |
| <b>Printed materials</b>     |                 |
| <b>Exercises</b>             |                 |
| <b>M&amp;A</b>               |                 |
| <b>Total</b>                 | <b>\$50,000</b> |

X. Please describe your approach towards sustainability of this project. (1 page maximum)

**Sustainability of this project will be knowledge gained and the materials developed. The relationships between public safety and public health will remain beyond the grant period by providing a combined effort in evacuation, sheltering and mass care.**

XI Please describe how this project will be managed (i.e., key investment roles and responsibilities, structures, and subject matter expertise required by this project, including at least the project manager and the contracts management structure.) (1 page maximum)

**The Metropolitan Area Planning Council will serve as the fiduciary agent for SRAC. SRPEDD may be authorized to perform specific work as planners working as an adjunct to the SRAC. The Deputy Director of SRPEDD is the lead manager for all SRAC’s Investment Justifications and Projects.**

XII Please list no less than 5 but no more than 10 milestones for this project. Milestones shall directly relate to objectives listed above (Item VI and Item IX)) and include (if applicable) procurements and exercises. Milestones shall have an estimated start/end date and be listed sequentially.

| Milestone   | Tasks/Activities                              | Start Date | Completion Date         | Estimated Cost |
|---|---|------------|-------------------------|----------------|
| Approval of Project   | Submit Grant application                      | 7/1/09     | End of contract period. | \$50,000       |
| Create a Working Group of public safety, public health and private/public stakeholders to develop informational materials for evacuation, shelters, etc. information. | Project Liaison will work with working group. | 9/09       | 12/31/09                | N/A            |
| Assist the Working Group in the lead Fiduciary procurement requirements.  | Project Liaison will work with working group. | 9/09       | 12/31/09                | N/A            |
| Assist the Working Group in the lead Fiduciary acceptance of equipment and deliver accordingly.   | Project Liaison will work with working group. | 9/09       | 12/3109                 | \$50,000       |

XIII Is an Environmental and Historic Preservation (EHP) review required for this project? If yes, please provide an EHP Scope of Work.

**N/A**

I Council submitting this Project Justification

**Southeast Regional Homeland Security Advisory Council (SRAC)**

II Project Name: **Citizen Evacuation and Shelter-in-Place**

III. Project Period: **May 1, 2009 - [REDACTED]**

IV. Investment Justification Area: **Mass Care & Evacuation, #2 FFY08, SHSP**

V. If this is a ‘continuing’ project, were prior homeland security funds used towards this project? If so, please provide the total amount, by federal fiscal year, dedicated to this project and a brief summary of past progress. (1 page maximum).

**This is not a continuing project from prior homeland security funds.**

VI. Please provide a summary that includes: the proposed project objectives; coordination with related initiatives; stakeholders that will be involved; expected investment outcomes; and capability gaps to be addressed. (1 page maximum)

*The proposed project objectives include:*

**The proposed project objective is to focus disaster sheltering resources at regional shelters. The Cape Cod Emergency Traffic Plan (CCETP) has been developed, emphasizing a need to house an indeterminate number of people who might get trapped on the Cape if the traffic flow stops due to the bridge closures. This project will provide six (6) storage trailers for each of the six regional shelters on the Cape.**

**The SRAC has determined that they will only purchase the trailers that fall under this project investment.**

*Coordination with related initiative:*

**This initiative will be coordinated with the Massachusetts Emergency Support Function (ESF) 6 Workgroup, consisting of MEMA, MSP, DPH, MA Office on Disability, American Red Cross (ARC), local emergency planners, the State of Massachusetts Animal Response Team (SMART), and others, to identify regional shelters’ capacities and sheltering resources in the Southeast Region.**

*Stakeholders involved include:*

**The stakeholders in this investment are the local public health and public safety emergency management. This investment will build on the on-going efforts of the SRAC to enhance the regions shelters and provide services to all displaced individuals in an emergency.**

*Expected Investment Outcomes:*

**The expected outcome of this project is the ability to effectively shelter and provide different levels of service, including short term/basic services, long term feeding/sheltering, and varying levels of medical care to all residents, animals, and visitors in an emergency.**

*Capability Gaps to be addressed;*

- **Sheltering resources**
- **Gaps will be addressed by developing plans to build up resources at existing sheltering sites as well as identifying new sites.**

VII. Please explain how this project supports objectives in your Homeland Security Plan/Strategy. (1 page maximum)

**Regional sheltering networks will be identified and regional shelters designated. Specific attention will be paid to individuals requiring assistance in evacuation and sheltering. The SRAC will access isolated parts of the region in evacuation and self-sufficiency plans.**

VIII. Please explain how this project supports the goals and objectives of the most recent Massachusetts State Homeland Security Strategy. (1 page maximum)

**These Southeast Region projects are clearly aligned with Mass. State Homeland Security Strategy Goal #1, “Create a Common Operating Picture including Homeland Security and Public Safety Stakeholders.” This investment supports Objective # 3 – Mass Evacuation and Sheltering: Standardizing local sheltering capacity and addressing the needs of individuals requiring specific assistance.**

IX. Budget Plan by Cost Category and Funding Source. For each cost category that has an associated funds request for this project, provide a brief narrative of the planned expenditures (including personnel) and complete the table below. (1 page maximum)

**Planned expenditures will be up to sixteen (16) storage trailers with related sheltering resources identified by the American Red Cross (ARC), local emergency planners, and others. The Responders Knowledge Base (RKB) identifies AEL / SEL Number: 12TR-00-TEQP.**

|                        |                  |
|------------------------|------------------|
| <b>SRPEDD Planning</b> |                  |
| <b>Equipment</b>       | \$290,000        |
| <b>Training</b>        |                  |
| <b>Other Planning</b>  |                  |
| <b>Exercises</b>       |                  |
| <b>M&amp;A</b>         |                  |
| <b>Total</b>           | <b>\$290,000</b> |

X. Please describe your approach towards sustainability of this project. (1 page maximum)

**Sustainability of this project will be maintained by the assigned gatekeeper of the trailers and sheltering resources. Six trailers will be disseminated by the Barnstable County Emergency Planning Committee (BCREPC) regional Shelter Task Force and the others will be coordinated with the American Red Cross, local emergency directors, and others to be disbursed over the Southeast Regional Homeland Security region.**

XI Please describe how this project will be managed (i.e., key investment roles and responsibilities, structures, and subject matter expertise required by this project, including at least the project manager and the contracts management structure.) (1 page maximum)

**The Metropolitan Area Planning Council will serve as the fiduciary agent for SRAC. SRPEDD may be authorized to perform specific work as planners working as an adjunct to the SRAC. The Deputy Director of SRPEDD is the lead manager for all SRAC's Investment Justifications and Projects.**

XII Please list no less than 5 but no more than 10 milestones for this project. Milestones shall directly relate to objectives listed above (Item VI and Item IX)) and include (if applicable) procurements and exercises. Milestones shall have an estimated start/end date and be listed sequentially.

| Milestone  | Tasks/Activities  | Start Date | Completion Date         | Estimated Cost |
|--|---|------------|-------------------------|----------------|
| Approval of Project  | Submit Grant application  | 7/1/09     | End of contract period. | \$290,000      |
| Identify Gatekeeper of the 6 trailers identified for the Cape. Work with EMDs, Red Cross, and others to identify regional shelters off Cape. | Project Liaison will work with BCREPC and EMDs Red Cross representatives and others to determine responsible party (ies). | 9/09       | 12/31/09                | N/A            |

| Milestone   | Tasks/Activities                              | Start Date | Completion Date | Estimated Cost   |
|---|---|------------|-----------------|------------------|
| Assist the BCREPC in the Lead Fiduciary procurement requirements.                               | Project Liaison will work with BCREPC.        | 9/09       | 12/31/09        | N/A              |
| Identify a working group to address sheltering gaps off Cape.                                   | Project Liaison will work with working group. | 9/09       | 12/31/09        | N/A              |
| Identify equipment gaps in the off Cape sheltering.   | Project Liaison will work with working group. | 9/09       | 12/31/09        | N/A              |
| Assist the Working Group in the Lead Fiduciary procurement requirements.                        | Project Liaison will work with working group. | 10/09      | 12/31/09        | N/A              |
| Assist the Working Group in the Lead Fiduciary acceptance of equipment and deliver accordingly. | Project Liaison will work with working group. | 9/09       | 12/31/09        | <b>\$290,000</b> |

XIII Is an Environmental and Historic Preservation (EHP) review required for this project? If yes, please provide an EHP Scope of Work.

**An EHP is not required as this is a categorical exclusion project (CATEX) with an area of focus on preparedness equipment.**



I Council submitting this Project Justification

**Southeast Regional Homeland Security Advisory Council (SRAC)**

II Project Name: **Mass Care & Evacuation Planning**

III. Project Period: **May 1, 2009 - [REDACTED]**

IV. Investment Justification Area: **Mass Care & Evacuation, #2 FFY08, SHSP**

V. If this is a 'continuing' project, were prior homeland security funds used towards this project? If so, please provide the total amount, by federal fiscal year, dedicated to this project and a brief summary of past progress. (1 page maximum).

**This is not a continuing project from prior homeland security funds.**

VI. Please provide a summary that includes: the proposed project objectives; coordination with related initiatives; stakeholders that will be involved; expected investment outcomes; and capability gaps to be addressed. (1 page maximum)

*The proposed project objectives include:*

**The proposed project objective is to identify and equip regional shelters that can accommodate and service all sectors of the population in an emergency. Specific planning efforts will aim to enhance sheltering capabilities to effectively service those requiring additional assistance. Volunteerism and educating the public on preparedness issues will be vital part of the planning and outreach efforts. The SRAC will work with MEMA and the American Red Cross on these planning efforts and continue strengthening local planning initiatives.**

**An EHP is not required as this is a categorical exclusion project (CATEX) with an area of focus on administrative and planning type tasks.**

*Coordination with related initiative:*

**This initiative will be coordinated with MEMA, American Red Cross (ARC), local emergency planners, and others, to further integrate the private sector through continued and enhanced outreach. SRAC and/or its representative will meet with private sector leaders to spread awareness of emergency preparedness efforts in the region.**

*Stakeholders involved include:*

**The stakeholders in this investment are the regional and local public health and public safety emergency management. This investment will build on the on-going efforts of the SRAC to increase the knowledge of the public and the private population of the regions vulnerabilities, evacuation routes, and shelters.**

*Expected Investment Outcomes:*

**The expected outcome of this project is to educate the public on preparedness issues and to do a community outreach that will promote volunteerism.**

*Capability Gaps to be addressed:*

**Regional planning and citizen preparedness work within the Southeast Region requires continuous planning.**

**Planning funds will focus on the following capability gaps: increase the knowledge of vulnerable populations; evacuation routes; shelters; promote public and private education and volunteerism; and continue strengthening local planning initiatives.**

- VII. Please explain how this project supports initiatives in your Homeland Security Plan/Strategy. (1 page maximum)

**Many of the initiatives in the SRAC Homeland Security Plan/Strategy are on-going.**

**Continue to work with Emergency Management Directors in identifying regional shelters. Specific attention will be paid to individuals requiring assistance in the evacuation planning and sheltering. The SRAC will access isolated parts of the region in evacuation and self-sufficiency plans.**

- VIII. Please explain how this project supports the goals and objectives of the most recent Massachusetts State Homeland Security Strategy. (1 page maximum)

**These Southeast Region projects are clearly aligned with Mass. State Homeland Security Strategy Goal #1, "Create a Common Operating Picture including Homeland Security and Public Safety Stakeholders." Prepare the Commonwealth for Mass Evacuation and Shelter. Implementation steps under this goal includes: identify shelters and shelter capacity within**

the Southeast Region; address the needs of individuals requiring specific assistance; other steps are ongoing and will be further developed under this investment.

**Under Goal #3: Focus on Private Sector and Public Participation in Prevention and Preparedness, this investment will support goal #3 Addressing the Needs of Individuals requiring specific Assistance. Projects under this investment will require the input from public safety, Emergency Management Directors and public health in planning for mass care and evacuation planning for populations requiring specific assistance during an emergency.**

- IX. Budget Plan by Cost Category and Funding Source. For each cost category that has an associated funds request for this project, provide a brief narrative of the planned expenditures (including personnel) and complete the table below. (1 page maximum)

**The SRAC will require assistance in developing materials for public and private outreach, identification of shelters and resources, and identifying those requiring additional assistance.**

|                              |                 |
|------------------------------|-----------------|
|                              |                 |
| <b>SRPEDD Planning</b>       | \$25,000        |
| <b>Equipment</b>             |                 |
| <b>Training</b>              |                 |
| <b>Other (Please detail)</b> |                 |
| <b>Exercises</b>             |                 |
| <b>M&amp;A</b>               |                 |
| <b>Total</b>                 | <b>\$25,000</b> |

- X. Please describe your approach towards sustainability of this project. (1 page maximum)

**Sustainability of this project will be knowledge gained and the materials developed. The relationships between public safety and public health will remain beyond the grant period by providing a combined effort in evacuation, sheltering and mass care.**

- XI Please describe how this project will be managed (i.e., key investment roles and responsibilities, structures, and subject matter expertise required by this project, including at least the project manager and the contracts management structure.) (1 page maximum)

**The Metropolitan Area Planning Council will serve as the fiduciary agent for SRAC. SRPEDD may be authorized to perform specific work as planners working as an adjunct to**

**the SRAC. The Deputy Director of SRPEDD is the lead manager for all SRAC's Investment Justifications and Projects.**

XII Please list no less than 5 but no more than 10 milestones for this project. Milestones shall directly relate to objectives listed above (Item VI and Item IX)) and include (if applicable) procurements and exercises. Milestones shall have an estimated start/end date and be listed sequentially.

| Milestone   | Tasks/Activities                  | Start Date | Completion Date                                  | Estimated Cost |
|---|-----------------------------------|------------|--|----------------|
| Approval of Project   | Submit Grant application          | 7/1/09     | End of contract period.                          | \$25,000       |
| Work with SRAC in community outreach                              | Project Liaison will work Council | 9/09       | On-going until the end of the contract period... | N/A            |
| Work with SRAC in identifying shelters' services capacity.        | Project Liaison will work Council | 9/09       | On-going until the end of the contract period.   | N/A            |
| Work with SRAC in gathering sheltering and evacuation materials.  | Project Liaison will work Council | 9/09       | On-going until the end of the contract period.   | N/A            |
| Work with SRAC in developing sheltering and evacuation materials. | Project Liaison will work Council | 9/09       | On-going until the end of the contract period.   | \$25,000       |

XIII Is an Environmental and Historic Preservation (EHP) review required for this project? If yes, please provide an EHP Scope of Work.

**N/A**

I Council submitting this Project Justification

**Southeast Regional Homeland Security Advisory Council (SRAC)**

II Project Name: **ACAMS Training, Equipment and Planning**

III. Project Period: **May 1, 2009 - [REDACTED]**

IV. Investment Justification Area: **Critical Infrastructure**

V. If this is a ‘continuing’ project, were prior homeland security funds used towards this project? If so, please provide the total amount, by federal fiscal year, dedicated to this project and a brief summary of past progress. (1 page maximum).

**This is not a continuing project from prior homeland security funds.**

VI. Please provide a summary that includes: the proposed project objectives; coordination with related initiatives; stakeholders that will be involved; expected investment outcomes; and capability gaps to be addressed. (1 page maximum)

*The proposed project objectives include:*

**The Council’s proposed objectives of this project is to fund equipment, training and planning towards the Massachusetts Critical Infrastructure Unit housed at the Commonwealth Fusion Center. During the February 2009 Council meeting, a representative from the Critical Infrastructure Unit provided a concise update on the background of the Commonwealth Critical Infrastructure Program (CCIP). The Council is aware that although this is an investment for the FFY08 funding, it is not a mandate. However, it is the objective of the Council to support the State’s designated tool for the collection, storage and management of Critical Infrastructure and Key Resources. All data will be uploaded to a super-server located at the Department of Homeland Security.**

**Furthermore, this project will serve to manage critical infrastructure asset information for both private sector and public safety agency partners, provide the necessary training for local public safety entities, and provide the essential “Go-kits” which is necessary equipment needed to assess critical infrastructure. It is envisioned that the Commonwealth will provide a “Train the Trainer” type of service at various training sites in the Commonwealth. The**

**“new user” training sessions are one week in length and consisting in 36 hours in duration. EOPSS will allow the Councils to pay for backfill and overtime associated with this training.**

**Further clarification of this investment includes background information as to how the SRAC made this PJ part of their FFY08 plan. Per EOPSS request, a project manager working for the MSP and representing the ACAMS program for the MSP, attended the February 5, 2009 Council meeting and provided an overview of the CCIP program. It was pointed out that ACAMS/CCIP is not a required FFY08 investment nor is ACAMS a mandate. However, the Council can allocate funding towards this initiative to help the locals get their critical infrastructure needs into the super-server web-based system being supported by DHS. The Go-kits and training was language provided by the ACAMS/CCIP project manager. The Council has not heard anymore information regarding this initiative other than what was written in the FFY08 Plan. It was understood at the meeting date and time, that the MSP were interested stakeholders in this project. It was also noted that the CCIU will work together with the Fusion Center which also houses MSP. But there was never any mention of funding going directly to the MSP.**

*Coordination with related initiative:*

**This initiative will be initially coordinated with Council members, Planning Subcommittee, the Training and Exercise subcommittee while working in concert with relevant parties such as EOPSS, the Massachusetts Critical Infrastructure Unit, the Commonwealth Fusion Center, the Massachusetts State Police, and other possible yet unknown entities/agencies at this time.**

*Stakeholders involved include:*

**The stakeholders in this investment are public safety professionals and other (unknown at this time) subject matter experts. Lead project liaison (s) will be assigned at a later date. Other pertinent stakeholders include public safety personnel within the region who will later be identified to receive training to conduct the necessary critical assessments.**

*Expected Investment Outcomes:*

**It is expected that the above proposed project investment objective will help assist in the already created Statewide inventory tool to categorize and prioritize critical infrastructure. When assessments are conducted, it will allow the Southeast Region to obtain a clearer result of potential threats and a clearer assessment of risk. Such all-inclusive information will provide all the identified stakeholders the necessary information needed to support prevention and priorities within the region.**

*Capability Gaps to be addressed;*

- 1. Providing readily available highly encrypted sensitive critical asset information for necessary public safety and private sectors.**
- 2. Eliminate the guess-work of who has what, where and its affiliated vulnerabilities.**
- 3. Reduces written paper work, hard copy file research, phone calls and face-to-face discussions of regional assets, thus improves productivity of personnel.**

VII. Please explain how this project supports objectives in your Homeland Security Plan/Strategy. (1 page maximum)

**This project will support the objectives of the Commonwealth Critical Infrastructure Program to provide a Statewide, coordinated approach to the identification, prioritization, and protection of critical infrastructure and key resources within the Commonwealth.**

VIII. Please explain how this project supports the goals and objectives of the most recent Massachusetts State Homeland Security Strategy. (1 page maximum)

**This project supports Goal 1; “*Create a Common Operating Picture among Homeland Security and Public Safety Stakeholders,*” and Goal #2 “*Strengthens and Expands Partnerships for Prevention and Preparedness.*” This project will fully coordinate statewide data sharing policies, programs and projects with its regional communities so that it is consistent with the Commonwealth Fusion Center and aligns with the Statewide Homeland Security goals. The Council understands that it has been the Commonwealth’s vision to make the fusion centers an integral part of State and local partners.**

**It is anticipated that a detailed letter of information (from the Council Chair) will go directly to the communities within the Southeast Region outlining the steps needed to support this investment.**

- IX. Budget Plan by Cost Category and Funding Source. For each cost category that has an associated funds request for this project, provide a brief narrative of the planned expenditures (including personnel) and complete the table below. (1 page maximum)

**Planned expenditures will include select data sharing/Intel software and related equipment.**

**The Responder Knowledge Base (RKB) identifies AEL / SEL Number: 04AP-04-RISK**

|                        |                  |
|------------------------|------------------|
|                        |                  |
| <b>SRPEDD Planning</b> |                  |
| <b>Equipment</b>       | \$125,000        |
| <b>Training</b>        | \$ 50,000        |
| <b>Other Planning</b>  | \$ 25,000        |
| <b>Exercises</b>       |                  |
| <b>M&amp;A</b>         |                  |
| <b>Total</b>           | <b>\$200,000</b> |

**Without further information or guidance from ACAMS/CCIP or EOPSS, a break-out of specific line items is not possible. Based on the expected hours of training needed (36 hours in length) for backfill and overtime along with the necessary equipment to conduct inventories of infrastructure, the Council felt that \$75,000 was an acceptable budget.**

- X. Please describe your approach towards sustainability of this project. (1 page maximum)

**As this is a Department of Homeland Security initiative, long term sustainability of this project is contingent upon DHS’s continued support of the ACAMS tool. It is envisioned that with more agency involvement across the Commonwealth and other States, it will increase the potential for this program to continue for a long time to come.**

**As with anything new, the initial phases of learning the way around this new program will be a challenge. It will take some initial planning efforts to market this program to the regional**



**communities. However, with increased understanding and participation, it is expected that communities will buy-into the program thus enhancing the sustainability of ACAMS.**

XI Please describe how this project will be managed (i.e., key investment roles and responsibilities, structures, and subject matter expertise required by this project, including at least the project manager and the contracts management structure.) (1 page maximum)

**The Metropolitan Area Planning Council will serve as the fiduciary agent for SRAC. SRPEDD, acting as the Council Support Team may be authorized to perform specific work as planners working as an adjunct to the SRAC. The Deputy Director of SRPEDD is the lead manager for all SRAC’s Investment Justifications and Projects.**

XII Please list no less than 5 but no more than 10 milestones for this project. Milestones shall directly relate to objectives listed above (Item VI and Item IX)) and include (if applicable) procurements and exercises. Milestones shall have an estimated start/end date and be listed sequentially.

| Milestone   | Tasks/Activities   | Start Date | Completion Date                        | Estimated Cost   |
|---|--|------------|--|------------------|
| Approval of Project   | Submit Grant application   | 7/1/09     | End of contract period.                | \$200,000        |
| Plan and Identify a working group.                                  | Project Liaison will work with the Council, EOPSS and Fiduciary. | 9/09       | Ongoing until end of grant period. TBD | N/A              |
| Develop a plan for rolling out this program.                        | Project Liaison will work with the Council, EOPSS and Fiduciary. | 10/09      | Ongoing until end of grant period. TBD | N/A              |
| Market the training and equipment efforts to regional stakeholders. | Project Liaison will work with the Council, EOPSS and Fiduciary  |            |  |                  |
| Organize and implement procurement & training strategies.           | Project Liaison will work with the Council, EOPSS and Fiduciary  | 12/09      | Ongoing until end of grant period. TBD | N/A              |
| Review training and asset inventory completion results.             | Project Liaison will work with the Council, EOPSS and Fiduciary  | 2/10       | Ongoing until end of grant period. TBD | N/A              |
| Share results of local asset assessments and entered into ACAM.     | Project Liaison will work with the Council, EOPSS and Fiduciary  | 4/10       | Ongoing until end of grant period. TBD | <b>\$200,000</b> |

XIII Is an Environmental and Historic Preservation (EHP) review required for this project? If yes, please provide an EHP Scope of Work.

**An EHP is not required as this is a categorical exclusion project (CATEX) with an area of focus on technical assistance and training.**

I Council submitting this Project Justification

**Southeast Regional Homeland Security Advisory Council (SRAC)**

II Project Name: **Data & Information Sharing**

III. Project Period: **May 1, 2009 - [REDACTED]**

IV. Investment Justification Area: **Critical Infrastructure**

V. If this is a ‘continuing’ project, were prior homeland security funds used towards this project? If so, please provide the total amount, by federal fiscal year, dedicated to this project and a brief summary of past progress. (1 page maximum).

**This is not a specific continuing project from prior homeland security funds. However, it serves as a support theme to past projects the Council has funded over the last few grant cycles.**

VI. Please provide a summary that includes: the proposed project objectives; coordination with related initiatives; stakeholders that will be involved; expected investment outcomes; and capability gaps to be addressed. (1 page maximum)

*The proposed project objectives include:*

**The Council proposes to fund data and information sharing software and equipment which allows public safety agencies to transparently and securely communicate. The Council appreciates and understands that law enforcement communities are in need of critical information and supportive equipment and software in order to protect and serve the general public. Tracking criminal activity and related threats, but also understanding associated infrastructures, and establishing potential linkage relationships among criminal activities presents a difficult and time-intensive challenge for public safety.**

**This investment supports past funded Council projects for data records management systems such as the Coplink or the IMC records management. Back in 2006, the Council conducted their own outreach survey to all law enforcement agencies in the 96 cities and towns. The focus of the survey was to flush out who was using antiquated data systems. For those communities who responded to the survey, the Council approved funds to get them up to a baseline of operation.**

**Due to the minimal amounts of funds available and quite possible the lack of all communities responding to this survey, the Council realizes that there are other agencies within the region who still have a need to get up to a baseline of data records management. Resultantly, it is not possible to determine who is going to get what and how much at this point.**

**In year's past, the Council funded projects for RMS (Records Management Systems) and most recently the Statewide Coplink initiative. The Council is open to funding these statewide initiatives with FFY08 grant money. In these current times of municipal budgetary constraints, several public safety agencies are contending with fewer personnel to "get the job done." With the advent of top-shelf data sharing programs and complimentary software and equipment, first responder's time researching criminal records and activity is greatly reduced via an electronic sharing database.**

**This project also serves to support the Commonwealth Fusion Center's ability to collect, analyze and share information. The Commonwealth Fusion Center is at the center of the state's efforts to receive, produce, and share intelligence assessments and reports with local, state, and federal partners.**

*Coordination with related initiative:*

**This initiative will be initially coordinated with Council members, Planning Subcommittee, Interoperability subcommittee, Intel subcommittee members along with the Statewide Fiduciary and Council Support Team. In the near future, it is anticipated that other State agencies will possibly play a role in this initiative. These agencies include the Commonwealth Fusion Center, the Massachusetts State Police, EOPSS, and other possible but unknown entities/agencies at this time.**

*Stakeholders involved include:*

**The stakeholders in this investment are primarily law enforcement personnel as defined by NIMS. Lead project liaison (s) will be assigned at a later date.**

*Expected Investment Outcomes:*

**It is expected that the above proposed project investment objective will result in an overall improvement in law enforcement’s capability to collect, share, analyze data with relevant parties. This will provide law enforcement personnel a larger than life snapshot of criminal activity and a greater understanding of vulnerable situations within their respective community and or abutting communities.**

*Capability Gaps to be addressed;*

- 1. Information will be shared in a timely and consistent method consistent with applications already funded via the Council and or adopted by the Commonwealth.**
- 2. Updated technology and tools that allows for more dissemination and analysis than antiquated and or low-end products.**
- 3. Linking of data becomes simplified.**
- 4. Reduces written paper work, hard copy file research, cold-calling of other law enforcement personnel and face-to-face discussions, thus improves productivity of personnel and solving cases.**
- 5. Enhances criminal leads and arrests.**

VII. Please explain how this project supports objectives in your Homeland Security Plan/Strategy. (1 page maximum)

**This project continues to build upon existing data sharing initiatives within the Southeast Region. This project also serves to support the Commonwealth Fusion Center’s ability to collect, analyze and share information.**

X. Please explain how this project supports the goals and objectives of the most recent Massachusetts State Homeland Security Strategy. (1 page maximum)

**This project supports Goal 1; “*Create a Common Operating Picture among Homeland Security and Public Safety Stakeholders,*” and Goal #2 “*Strengthens and Expands Partnerships for Prevention and Preparedness.*” This project will fully coordinate statewide data sharing policies, programs and projects with its regional communities so that it is consistent with the Commonwealth Fusion Center and aligns with the Statewide Homeland Security goals. The Council understands that it has been the Commonwealth’s vision to make the fusion centers an integral part of State and local partners.**

- XI. Budget Plan by Cost Category and Funding Source. For each cost category that has an associated funds request for this project, provide a brief narrative of the planned expenditures (including personnel) and complete the table below. (1 page maximum)

**Planned expenditures will include select data sharing/Intel software and related equipment.**

**The Responder Knowledge Base (RKB) identifies AEL / SEL Number: 04AP-01-CADS**

|                                 |                  |
|---------------------------------|------------------|
|                                 |                  |
| <b>SRPEDD Planning</b>          |                  |
| <b>Equipment</b>                | \$500,000        |
| <b>Training</b>                 |                  |
| <b>Other Planning Exercises</b> |                  |
| <b>M&amp;A</b>                  |                  |
| <b>Total</b>                    | <b>\$500,000</b> |

- X. Please describe your approach towards sustainability of this project. (1 page maximum)

**Long term sustainability of this project has been a positive force with those law enforcement agencies who received funding for this initiative in the past. Several have applauded the Council for providing them with these readily available tools to share information not only within their own agencies but cross-agency as well.**

**It is anticipated that as more agencies become exposed to cross-data sharing tools, that they will not only reap the benefits but also ensure their future continued participation. It is envisioned that such a user-friendly and powerful tool such as data sharing can only increase participation and support.**

- XI Please describe how this project will be managed (i.e., key investment roles and responsibilities, structures, and subject matter expertise required by this project, including at least the project manager and the contracts management structure.) (1 page maximum)

**The Metropolitan Area Planning Council will serve as the fiduciary agent for SRAC. SRPEDD, acting as the Council Support Team may be authorized to perform specific work as planners working as an adjunct to the SRAC. The Deputy Director of SRPEDD is the lead manager for all SRAC’s Investment Justifications and Projects.**

XII Please list no less than 5 but no more than 10 milestones for this project. Milestones shall directly relate to objectives listed above (Item VI and Item IX)) and include (if applicable) procurements and exercises. Milestones shall have an estimated start/end date and be listed sequentially.

| Milestone   | Tasks/Activities   | Start Date | Completion Date                        | Estimated Cost   |
|---|--|------------|--|------------------|
| Approval of Project   | Submit Grant application   | 7/1/09     | End of contract period.                | \$500,000        |
| Plan and Identify agencies that can benefit from such a project.        | Project Liaison will work with the Council, EOPSS and Fiduciary. | 9/09       | Ongoing until end of grant period. TBD | N/A              |
| Develop equipment and software needs for identified agencies.           | Project Liaison will work with the Council, EOPSS and Fiduciary. | 10/09      | Ongoing until end of grant period. TBD | N/A              |
| Organize and implement procurement strategies.                          | Project Liaison will work with the Council, EOPSS and Fiduciary  | 12/09      | Ongoing until end of grant period. TBD | N/A              |
| Review bid specs, quotes and award as approved.                         | Project Liaison will work with the Council, EOPSS and Fiduciary  | 2/10       | Ongoing until end of grant period. TBD | N/A              |
| Coordinate & ensure delivery and acceptance of data equipment/software. | Project Liaison will work with the Council, EOPSS and Fiduciary  | 4/10       | Ongoing until end of grant period. TBD | <b>\$500,000</b> |

**It is anticipated that perhaps another survey will be conducted to obtain this information.**

**Therefore, the Council felt it made most sense to provide a blanket amount of funds for these types of projects.**

XIII Is an Environmental and Historic Preservation (EHP) review required for this project? If yes, please provide an EHP Scope of Work.

**An EHP is not required as this is a categorical exclusion project (CATEX) with an area of focus on technical upgrades to existing computer systems.**

I Council submitting this Project Justification:

**Southeast Regional Homeland Security Advisory Council (SRAC)**

II Project Name:

**The Massachusetts Police ID**

III Project Period (estimated begin/end dates for the proposed project):

**September 1, 2009 – December 31, 2010**

IV Investment Justification Area:

**State and Regional Information Sharing – LETTP**

V If this is a ‘continuing’ project, were prior homeland security funds used towards this project? If so, please provide the total amount, by federal fiscal year, dedicated to this project and a brief summary of past progress. (1 page maximum)

**This is not a continuing project from prior homeland security funds.**

VI Please provide a summary that includes: the proposed project; coordination with related initiatives; stakeholders that will be involved; expected outcomes; and capability gaps to be addressed. (1 page maximum)

**Currently there is no standard police ID in the Commonwealth. There is no way to validate a fellow officer in an emergency situation, mutual aid, or critical incident. The purpose of this identification card is to have one standard, highly secure credential that police officers throughout the Commonwealth of Massachusetts will use for official identification purposes.**

**The Southeast Regional Homeland Security Council serving 96 communities and approximately 3747 police officers. The project coordinator will work with police chiefs to verify the number of police officers in this region. Police Chiefs will have to provide the project coordinator with the number of officers in the department requiring ID cards. Individual police departments will be responsible for providing photographs of the officers directly to the vendor selected to supply the ID cards for the Commonwealth.**

**Each department will appoint an administrator who will be responsible for upload of the Chief Signature, seal or patch.**

**It is expected the MCOPA and EOPSS will coordinate the selection of the vendor. A website [www.MassPoliceID.com](http://www.MassPoliceID.com) has been secured. A public roll-out will occur.**

VII Please explain how this project supports objectives in your regional Homeland Security Plan. (1 page maximum)



**The goals of this project are:**

- 1. One standard ID for all police officers.**
- 2. Secure ID that thwarts counterfeiting and is easily authenticated.**
- 3. Standards of eligibility**
- 4. Public confidence in knowing the officer carrying the credential met certain criteria**
- 5. Method for authenticating police identification.**
- 6. Secure Kinogram.**

*Stakeholders involved are:*

**At this time, the only departments that are eligible to participate in this program are the following:**

- **Police Department of any city or town**
- **Massachusetts State Police**
- **MBTA Transit Police**
- **Massachusetts Environmental Police.**
- **The Massachusetts Chief's of Police Association is also a partner in the project.**

*Expected Outcomes:*

**It is expected that the above investment will support a statewide Police ID initiative to ensure that law enforcement personnel are properly identified during incidents.**

*Capability Gaps to be addressed:*

- **Provides secure IDs within the region for incident clearance purposes. This will lead to improved local, regional and state emergency ID usage within the Commonwealth.**
- **Provides a uniform ID method within the Commonwealth.**

**The Southeast Regional Homeland Security Council serving 96 communities and approximately 3747 police officers. The project coordinator will work with police chiefs to verify the number of police officers in this region. Police Chiefs will have to provide the project coordinator with the number of officers in the department requiring ID cards. Individual police departments will be responsible for providing photographs of the officers directly to the vendor selected to supply the ID cards for the Commonwealth.**

**Each department will appoint an administrator who will be responsible for upload of the Chief Signature, seal or patch.**

**It is expected the MCOPA and EOPSS will coordinate the selection of the vendor. A website [www.MassPoliceID.com](http://www.MassPoliceID.com) has been secured. A public roll-out will occur.**

VIII Please explain how this project supports the goals and objectives of the most recent Massachusetts State Homeland Security Strategy. (1 page maximum)

**This project supports Goal # 1; “Create a common operating picture among homeland security and public safety stakeholders.”**

IX Budget Plan by Cost Category. For each cost category that has an associated funds request for this project, provide a brief narrative of the planned expenditures (including personnel) and complete the table below. (1 page maximum)

**The \$75,000 budget was configured using the logic of a \$300.00 setup per department at \$9.50 per ID with an estimated of up to 4000 officers receiving IDs.**

|                        | SHSP | LETPP    |  |  | Total    |
|------------------------|------|----------|--|--|----------|
| <b>Planning SRPEDD</b> |      |          |  |  |          |
| <b>Planning Other</b>  |      |          |  |  |          |
| <b>Equipment</b>       |      | \$75,000 |  |  | \$75,000 |
| <b>Training</b>        |      |          |  |  |          |
| <b>Exercises</b>       |      |          |  |  |          |
| <b>M&amp;A</b>         |      |          |  |  |          |
| <b>Total</b>           |      | \$75,000 |  |  | \$75,000 |

X Please describe your approach towards sustainability of this investment. (1 page maximum)

**Sustainability of this project within the beginning will be managed by the Council with guidance and oversight from EOPSS. Over time, once all officers are properly set-up in the system, it will be their responsibility to update. The Council anticipates that EOPSS will provide more information as to exactly how this will transpire.**

XI Please describe how this project will be managed (i.e., key roles and responsibilities, structures, and subject matter expertise required by this project, including at least the project manager and the contracts management structure.) (1 page maximum)

**The Council, MCOPA and EOPSS will coordinate the project. Procurement will be most likely handled by EOPSS. The information for the ID will be uploaded via the internet to a portal web server owned and maintained by the vendor. The subject matter expertise will be with the Chief’s and EOPSS.**

XII Please list no less than 5 but no more than 10 milestones for this project. Milestones shall directly relate to objectives listed above (Item VI and Item IX) and include (if applicable) procurements and exercises. Milestones shall have an estimated start/end date and be listed sequentially.

**These are estimated dates as it is likely that the Fiduciary will not participate in this project as stated above; rather EOPSS will likely handle the procurement.**

| Milestone            | Tasks/Activities | Start Date | Completion Date | Estimated Cost |
|----------------------|------------------|------------|-----------------|----------------|
| Approval of Project  |                  | 9/1/09     |                 | \$75,000       |
| Submit RFP           |                  | 10/1/09    |                 |                |
| Award the Contract   |                  | 2/1/10     |                 |                |
| Create the Secure ID |                  | 4/1/10     |                 |                |
| Distribute the ID    |                  | 9/1/10     |                 |                |
| Public Roll Out      |                  | 11/1/10    |                 | \$75,000       |

XIII Is an Environmental & Historic Preservation (EHP) review required for this project? If yes, please provide an EHP Scope of Work. If no, please provide a brief reason why not.

**An EHP is not needed as this is project is not specific to any ground disturbance activities. Rather it is planning and direct involvement with mobile law enforcement personnel utilizing a computer chip/card type of equipment.**

- I Council submitting this Project Justification  
**Southeast Regional Homeland Security Advisory Council (SRAC)**
- II Project Name: **Planning and Coordination - RMSSC**
- III. Project Period: **May 1, 2009 - [REDACTED]**
- IV. Investment Justification Area: **State and Regional Information Sharing**
- V. If this is a ‘continuing’ project, were prior homeland security funds used towards this project? If so, please provide the total amount, by federal fiscal year, dedicated to this project and a brief summary of past progress. (1 page maximum).

**While this is a continuing project from FFY06 and FFY07 prior homeland security funds, the FFY08 funds will not support the data collection efforts as this will be completed by July of 2009. Rather, this project will support the next phase of which speaks to the super-database housed at MEMA headquarters in Framingham. All data collection efforts from the regional Councils will be uploaded into this super-database for first responder use.**

- VI. Please provide a summary that includes: the proposed project objectives; coordination with related initiatives; stakeholders that will be involved; expected investment outcomes; and capability gaps to be addressed. (1 page maximum)

*The proposed project objectives include:*

**The Council’s proposed objectives of this project is to fund \$50,000 towards any needed support and or testing so the database is up and running in the southeast communities.**

*Coordination with related initiative:*

**This initiative will be coordinated with Council members, the RMSSC Steering Committee, MEMA, EOPSS and local, regional and other State entities.**

*Stakeholders involved include:*

**The stakeholders in this investment are public safety professionals including local, regional and State entities.**

*Expected Investment Outcomes:*

**It is expected that the above proposed project investment objective will support NIMS compliant data collection efforts across the Commonwealth and enhance the proposed single, statewide-user resource management database system.**

*Capability Gaps to be addressed;*

- 1. This investment will enhance state, regional and local response times in locating and allocating response assets. This will lead to improved local, regional, and state emergency response.**
- 2. Improves planning within and around the region.**
- 3. Provides intelligence and information sharing and dissemination.**

VII. Please explain how this project supports objectives in your Homeland Security Plan/Strategy. (1 page maximum)

**This project will support the objectives of the Commonwealth Critical Infrastructure Program to provide a Statewide, coordinated approach to the identification, prioritization, and protection of critical infrastructure and key resources within the Commonwealth.**

VIII. Please explain how this project supports the goals and objectives of the most recent Massachusetts State Homeland Security Strategy. (1 page maximum)

**This project supports Goal 1; “Create a Common Operating Picture among Homeland Security and Public Safety Stakeholders,” that supports Objective #4: Implement a Resource Management Database.**

IX. Budget Plan by Cost Category and Funding Source. For each cost category that has an associated funds request for this project, provide a brief narrative of the planned expenditures (including personnel) and complete the table below. (1 page maximum)

**Planned expenditures will depend on the needs of MEMA as reported to the RMSSC Steering Committee. Therefore as of report time, the needs are unknown. However the Council in good faith has committed some funds to assist with any “unknowns” associated with this project.**

**The Responder Knowledge Base (RKB) identifies AEL / SEL Number: 04AP-07-INVN**

|                        |                  |
|------------------------|------------------|
| <b>SRPEDD Planning</b> |                  |
| <b>Equipment</b>       |                  |
| <b>Training</b>        |                  |
| <b>Other Planning</b>  | \$ 50,000        |
| <b>Exercises</b>       |                  |
| <b>M&amp;A</b>         |                  |
| <b>Total</b>           | <b>\$ 50,000</b> |

X. Please describe your approach towards sustainability of this project. (1 page maximum)

**This project has been in the pipeline for a lengthy time. Consequently, the Council is committed to this initiative and will adhere to EOPSS’s and MEMA’s guidance to ensure and achieve long term sustainability of this project.**

**As with anything new, the initial phases of learning the way around this new program will be a challenge. It will take some initial planning efforts to market this program to the regional communities. As maintenance of this project and its related data collection efforts will largely be the responsibility of the municipalities. It is anticipated that additional training and resources will be provided.**

XI Please describe how this project will be managed (i.e., key investment roles and responsibilities, structures, and subject matter expertise required by this project, including at least the project manager and the contracts management structure.) (1 page maximum)

**The Metropolitan Area Planning Council will serve as the fiduciary agent for SRAC. SRPEDD, acting as the Council Support Team may be authorized to perform specific work as planners working as an adjunct to the SRAC. The Deputy Director of SRPEDD is the lead manager for all SRAC’s Investment Justifications and Projects.**

XII Please list no less than 5 but no more than 10 milestones for this project. Milestones shall directly relate to objectives listed above (Item VI and Item IX)) and include (if applicable) procurements and exercises. Milestones shall have an estimated start/end date and be listed sequentially.

| Milestone   | Tasks/Activities   | Start Date | Completion Date                        | Estimated Cost  |
|---|--|------------|--|-----------------|
| Approval of Project   | Submit Grant application   | 7/1/09     | End of contract period.                | \$50,000        |
| Meet with MEMA, EOPSS and await the next steps for moving forward.            | Project Liaison will work with the Council, EOPSS and Fiduciary. | 9/09       | Ongoing until end of grant period. TBD | N/A             |
| Plan out the steps with the RMSSC.  | Project Liaison will work with the Council, EOPSS and Fiduciary. | 10/09      | Ongoing until end of grant period. TBD | N/A             |
| Share the plan and identify needed resources and support to activate project. | Project Liaison will work with the Council, EOPSS and Fiduciary  | 11/09      | Ongoing until end of grant period. TBD | N/A             |
| Follow-up as needed and required by MEMA, EOPSS and RMSSC Steering Committee. | Project Liaison will work with the Council, EOPSS and Fiduciary  | 4/10       | Ongoing until end of grant period. TBD | <b>\$50,000</b> |

XIII Is an Environmental and Historic Preservation (EHP) review required for this project? If yes, please provide an EHP Scope of Work.

**N/A**

- I Entity submitting this Project Justification: **Southeast Regional Homeland Security Advisory Council (SRAC)**
- II Project Name: **Communications/Community Preparedness & Participation**
- III. Project Period: **May 1, 2009 - [REDACTED]**
- IV. Investment Category: **Exercising Operational Plans/NIMS Compliance: #5 FFY08, SHSP**
- V. If this is a ‘continuing’ project, were prior homeland security funds used towards this project? If so, please provide the total amount, by federal fiscal year, dedicated to this project and a brief summary of past progress. (1 page maximum).

**In FFY04 over \$210,144 was used for miscellaneous training. The SRAC approved training for Bloodborne Pathogens Spill cleanup Kits for the Regional Transit Authorities; provided ICS training, CERT training, EMS training, weapons of mass destruction and miscellaneous request from municipalities.**

**In FFY04, \$976 was used to provide ICS 100 training to 22 Call Fire Fighters and Department of Public Works employees. Using FFY05 funds, \$95,932.12 provided ICS 100, 200 and 300 plus NIMS 700 training to approximately 200 first responders. These first responders were from 22 communities within the Southeast Homeland Security Region.**

**In FFY05 approximately \$269,830 was spent to train dispatchers within the Southeast Region; NIMS/ICS training; miscellaneous request from municipalities e.g. HSEEP, Captain Boat License; Metro-LEC Swat training, underwater recovery training, and Incident Management Team training.**

**In FFY 06 the SRAC not only spent funds on Training and Exercises but provided municipalities within the Southeast Region approximately \$20,000 to be used for training that does not include ICS and Training and Exercises e.g. Hazmat Training, IMT Training.**

**In FFY06 funds totaling \$389,389 were used to train first responders in the Region’s communities in ICS 100, 200, 300 and IMS 700; \$91,450 was pent on Metro-Lec Swat Training for backfill and overtime; a tabletop exercise was conducted in Seekonk for a**



**consultant and backfill-overtime; \$128,056 was spent for a consultant to conduct a tabletop and functional exercise in Milton, a tabletop and full-scale exercise at the University of Mass, and a tabletop and functional exercise in Mansfield; \$20,000 was expended on Incident Management Team training.**

**Exercises from UMass Dartmouth, Milton/Dedham and Mansfield's improvement plans were sent to EOPSS via separate email back in August 2009.**

- VI. Please provide a summary that includes: the proposed project objectives; coordination with related initiatives; stakeholders that will be involved; expected investment outcomes; and capability gaps to be addressed. (1 page maximum)

*The proposed project objectives include:*

**The FFY07 Other Training project justification will be used to continue miscellaneous training requested by municipalities within the Southeast Region that will improve the Region's multi-discipline/multi-jurisdictional emergency response plans and enhance information sharing between and among multiple jurisdictions, agencies and organizations. The Council will continue to support Incident Management Team training. Specific training courses are being developed for new positions by the US Fire Administration in cooperation with the National Wildfire Coordinating Group. Specific position training is the next step in preparing members of the Incident Management Team for deployment. Incident Management Team requests for training outside of Massachusetts will be encouraged and supported.**

**The SRAC has invested funds in the Regional Data Collection. A contract has been signed with a local college to collect information from communities and input the data. Efforts in this area will be completed and ready for the statewide resource management database in the Fall of FFY09.**

**This initiative will also support the Southeast Regions interoperability equipment training. The SRAC will use the recommendations developed in the AAR/IP's during the tabletops, functional exercises and full-scale exercises that were conducted in FFY06, especially the Improvement Plans Target Capability 1: Communications. The goal is to develop a**

**regionalized interoperable communication network that will connect all emergency response entities for the purposes of coordinating incidents that involve multiple jurisdictions and emergency response sectors. The SRAC Interoperability Sub-Committee will work with the State Interoperability Committee to enhance, as needed, existing capabilities and to develop a fully integrated and interoperable communications network within the Southeast Region. SRAC along with the State Interoperability Committee will develop a strategy to effectively establish communications across all entities that will include communications training.**

*Coordination with Related Initiatives:*

**The SRAC will work with the Statewide Interoperability Executive Committee supporting their SCIP Action Plan. Outreach and training on tools such as CASM, WebEOC, and a Statewide Interoperability FOG, for the Southeast Region municipal first responders is critical to this development. The SRAC will continue to work with EOPSS by continuing the implementation of the National Incident Management System (NIMS) throughout the Southeast Region and to strengthen the training and exercise activities within the region. The SRAC supports the development of a Multi-Year Statewide Training and Exercise Plan.**

**Funds will be used for backfill and overtime support to municipal first responders and other disciplines for NIMS training. Funding will also be used to cover ICS instructor costs and other related training costs. Trainings and exercises will also include the public/private sector's participation.**

**During the exercises conducted in the Southeast Region and through the AAR/IP's communication/interoperability was a constant. The SRAC Interoperability Sub-Committee will be addressing the entire Southeast's interoperable capabilities. The equipment will be based on findings from regional studies.**

*Stakeholders involved include:*

**Stakeholders involved include all first responders and emergency response professionals representing multi-jurisdictions and multi-agencies.**

**The SRAC supports SIEC in establishing training baselines and ensuring the training of key communications personnel and technical communications support staff; and to ensure**

**training opportunities supporting communications interoperability are available to all necessary and authorized public safety practitioners; to assist the SIEC in the challenge of addressing interdisciplinary communications across multiple jurisdictions.**

*Expected Investment Outcomes:*

- **Achieve collaborative attitudes focusing on emergency response procedures.**
- **Training in ICS, NIMS and Unified Command.**
- **A standardized resource management database**
- **Create regional best practices, policies, procedures, and protocols for communications interoperability and incorporate them into existing regional interoperability agreements.**

*Capability Gaps to be addressed:*

- **Communication**
- **Incident Command Training for First Responders and Administrative Personnel**
- **Training for first Receiver Interoperable Communications**
- **Increase the regions Incident Management Teams training in order to prepare for, respond to (deployment), and recover from incidents.**
- **Increase All-Hazard training to emergency management personnel**
- **Allow communities to follow the HSEEP guidelines and create their own training and exercise with the assistance of MEMA**
- **Standard Operating Procedures training**

VII. Please explain how this project supports objectives in your Homeland Security Plan/Strategy. (1 page maximum)

**The SRAC believes the best way to address risk within the region is to build on training and exercises that promote regional coordination. The regional coordination of training and exercises builds team skills that will shape local initial response and longer duration response efforts by first responders.**

**All the training and exercises conducted in the Southeast Region have and will incorporated NIMS/ICS.**

VIII. Please explain how this project supports the goals and objectives of the most recent Massachusetts State Homeland Security Strategy. (1 page maximum)

**Project Justification for Other Training in FFY08 mirrors the Massachusetts State Homeland Security Strategy by encouraging training through Goal I: Create a Common**

**Operating Picture among Homeland Security and Public Safety Stakeholders, this investment supports objective #2: Enhance Interoperability Capacity. Interoperability is a priority with the Southeast Regional Advisory Council. SRAC is committed to enhancing critical information sharing between first responders and other stakeholders and support the SIEC.**

**Under Goal 2: Strengthen and Expand Partnerships for Prevention and Preparedness, this investment supports Objective #4: Strengthen Capability through State and local NIMS Compliance. In order to enhance preparedness, SRAC will continue to dedicate time and resources towards adopting NIMS.**

**Goal 3: Focus on Private Sector and Public Participation in Prevention and Preparedness this investment supports objective #3: Address the Needs of Individuals Requiring Specific Assistance. Planning will be focusing on those who would need specific assistance in the event of an emergency. The plan would identify and assist individuals who need specific assistance.**

- IX. Budget Plan by Cost Category and Funding Source. For each cost category that has an associated funds request for this project, provide a brief narrative of the planned expenditures (including personnel). (1 page maximum)

**The project will continue supporting all ninety six (96) communities within the Southeast Region by providing backfill and overtime funds for training and exercises that will enhance regional cooperation, preparedness, response, recovery and mitigation. The investment will also support SIEC interoperability goals of addressing training in CASM, WebEOC, and a Statewide Interoperability FOG. First responder interoperability will be addressed with the assistance of SIEC. Funds will be used to procure equipment (from the DHS AEL) that is identified as a need in the AAR/IP's produced by the Southeast Regions Tabletop, Full-Scale Exercise and Functional Exercises.**

|                            | SHSP      |
|----------------------------|-----------|
| <b>SRPEDD<br/>Planning</b> |           |
| <b>Equipment</b>           | \$150,000 |
| <b>Training</b>            | \$100,000 |

|                  |                  |
|------------------|------------------|
| <b>Exercises</b> |                  |
| <b>M&amp;A</b>   |                  |
| <b>Total</b>     | <b>\$250,000</b> |

X. Please describe your approach towards sustainability of this project. (1 page maximum)

**The investment seeks to maintain and enhance activities that have been approved by EOPSS in FFY06 and FFY07 Training and Exercise Funds.**

**Statewide Database Development is on-going and is expected to be completed by the end of August, 2009.**

**The SRAC will continue to encourage jurisdictional and agency training and exercises on a regional level; encourage private sector and public trainings and exercises; conduct interoperable communications trainings.**

**ICS and NIMS training will continue to be supported and AAR/IP's will be reviewed for the impact of ICS training during an exercise.**

XI Please describe how this project will be managed (i.e., key investment roles and responsibilities, structures, and subject matter expertise required by this project, including at least the project manager and the contracts management structure.) (1 page maximum)

**The Metropolitan Area Planning Council will serve as the fiduciary agent for SRAC. The Southeast Regional Advisory Council's Training and Exercise Sub-committee will be the lead in all decisions relative to this investment. SRPEDD may be authorized to perform specific work as planners working as an adjunct to the SRAC. The Deputy Director of SRPEDD is the lead manager for all SRAC's Investment Justifications and Projects.**

XII Please list no less than 5 but no more than 10 milestones for this project. Milestones shall directly relate to objectives listed above (Item V) and include (if applicable) procurements and exercises. Milestones shall have an estimated start/end date and be listed sequentially.

| Milestone  | Tasks/Activities                              | Start Date | Completion Date                        | Estimated Cost |
|--|---|------------|--|----------------|
| Approval of Project  | Submit Grant application                      | 7/1/09     | End of contract period.                | \$250,000      |
| The Interoperable Sub-committee will meet with the SIEC to coordinate interoperability projects within the Southeast Region. | Project Liaison will work with sub-committee  | 9/09       | On-going until the end of the contract | N/A            |
| Assist the Interoperable Sub-committee with the lead Fiduciary procurement requirements.                                     | Project Liaison will work with sub-committee. | 9/09       | On-going until the end of the contract | N/A            |
| Assist the Interoperable Sub-committee with the lead Fiduciary acceptance of equipment and deliver accordingly.              | Project Liaison will work with sub-committee. | 9/09       | On-going until the end of the contract | N/A            |
|  | Project Liaison will work with sub-committee  |            | End of contract period.                | \$250,000      |

XIII Is an Environmental and Historic Preservation (EHP) review required for this project? If yes, please provide an EHP Scope of Work.

**An EHP might or might not be required but it will take future meetings to determine based on equipment recommendations from all AARs.**

- I Entity submitting this Project Justification: **Southeast Regional Homeland Security Advisory Council (SRAC)**
- II Project Name: **Emergency Operations Center – Interoperability Equipment**
- III. Project Period: **May 1, 2009 - [REDACTED]**
- IV. Investment Category: **Exercising Operational Plans/NIMS Compliance: #5 FFY08, SHSP**
- V. If this is a ‘continuing’ project, were prior homeland security funds used towards this project? If so, please provide the total amount, by federal fiscal year, dedicated to this project and a brief summary of past progress. (1 page maximum).

**This is not a continuing project from prior homeland security funds.**

- VI. Please provide a summary that includes: the proposed project objectives; coordination with related initiatives; stakeholders that will be involved; expected investment outcomes; and capability gaps to be addressed. (1 page maximum)

*The proposed project objectives include:*

**The SRAC working with the Southeast Region’s Emergency Management Directors will utilize FFY08 funds to enhance communications interoperability and functionality, citizen preparedness and private sector participation initiatives with equipment, training, exercises and education. Focus will be on Emergency Operations Centers Management and Equipment and Emergency Response Plans.**

**The SRAC will use the recommendations developed from the HSEEP exercises funded by the Council written in the AAR/IP’s during the tabletops, functional exercises and full-scale exercises that were conducted in FFY06, especially the Improvement Plans Target Capability 1: Communications. A list of equipment (from the DHS AEL) needs identified in the related exercise AAR/IP will be developed. The goal is to develop a regionalized interoperable communication network that will connect all emergency response entities for the purposes of coordinating incidents that involve multiple jurisdictions and emergency response sectors. SRAC, along with the State Interoperability Committee, will develop a strategy to effectively establish communications across all entities that will include communications training.**

**The Council will work with first responders within the communities, the Interoperability sub-committee, the SIEC, local EMS agencies and MEMA to identify Emergency Operations Centers' equipment gaps. Because this PJ has not started, the identification of equipment gaps has not been identified.**

*Coordination with Related Initiatives:*

**The Council will work with first responders within the communities, the Interoperability subcommittee, the SIEC, local EMS agencies, and MEMA to identify Emergency Operations Centers' equipment gaps. Funds will be used for backfill and overtime for training supporting municipal first responders and other disciplines. Trainings and exercises will also include the public/private sector's participation.**

*Stakeholders involved include:*

**The SRAC will work with those communities participating in the FFY06 Exercises. The AAR/IP,s will be reviewed to access the needs of the communities involved. Improvement Plans will be the bases of any training, exercises and equipment needs. Stakeholders involved include all first responders and emergency response professionals representing multi-jurisdictions and multi-agencies. The communities Emergency Operations Centers will be evaluated and equipment need prioritized.**

*Expected Investment Outcomes:*

- **Focus on emergency response procedures and plans.**
- **Continued training in ICS, NIMS and Unified Command.**
- **Written Emergency Operations Centers procedures and protocols**
- **Written Standard Operating Procedures.**

*Capability Gaps to be addressed:*

- **Communication**
- **Incident Command Training for First Responders and Administrative Personnel**
- **Standard Operating Procedures training**
- **EOC Protocols, Standard Operating Procedures**
- **Equipment Needs at EOC within the Southeast Region**



- VII. Please explain how this project supports objectives in your Homeland Security Plan/Strategy. (1 page maximum)

**Many of the initiatives in the SRAC Homeland Security Plan/Strategy are on-going.**

**The SRAC has made interoperability a top priority and will continue to work with SIEC building on their recommendations for interoperability. By working with the EOC's in the Southeast Region it is anticipated that by upgrading their communications capabilities, interoperability will be more effective during a major incident and is essential to effective mutual aid.**

**SRAC is aware of the importance of training and exercising action plans and will follow up on the AAR/IP's produced during the FFY06 funding period. The regional coordination of training and exercises builds team skills that will shape local initial response and longer duration response efforts by first responders.**

- VIII. Please explain how this project supports the goals and objectives of the most recent Massachusetts State Homeland Security Strategy. (1 page maximum)

**Under Goal #1: Create a Common Operating Picture among Homeland Security and Public Safety Stakeholders, this investment supports objective #1: Prevention through Risk Analysis - The Southeast Regional Advisory Council. SRAC is supportive of the Commonwealth's commitment to provide a coordinated approach to the identification, prioritization, and protection of critical infrastructure and key resources and that information must be shared with important stakeholders and emergency response personnel.**

**Under Goal 2: Strengthen and Expand Partnerships for Prevention and Preparedness, this investment supports Objective #3: Commonwealth's Continuity of Operations/Continuity of Government Plans and Comprehensive Emergency Management Plans. Following up on the FFY06 AAR/IP for the Southeast Region by addressing Emergency Operations Centers' operating procedures, protocols and the need for interoperability equipment.**

- IX. Budget Plan by Cost Category and Funding Source. For each cost category that has an associated funds request for this project, provide a brief narrative of the planned expenditures (including personnel). (1 page maximum)

In the FFY06 grant cycle, the Council funded several HSEEP exercises (tabletops, functional and full scale) within the region. Each exercise was provided with a scenario/incident that focused on the geographical and population challenges within the selected community (ies). The outcome of the AAR/IPs addressed various equipment gaps that occurred during the exercises. Consequently, the Council wishes to fund those identified equipment gaps using FFY08 grant monies. The Council will work with those communities/organizations identified within the AAR/IPs along with the Training and Exercise subcommittee, the Interoperability Subcommittee, the Planning Subcommittee, and the SIEC to ensure that all needs are completed and within grant compliance.

Planned expenditures will be three regional medical support casualty units The Responders Knowledge Base (RKB) identifies AEL/SEL #: 21GN-00-OCEQ and other equipment under the Interoperability Communications Equipment under the AEL/SEL list. This precise equipment has not yet been identified as report date.

|                        | SHSP             |
|------------------------|------------------|
| <b>SRPEDD Planning</b> |                  |
| <b>Equipment</b>       | \$604,000        |
| <b>Training</b>        | \$250,000        |
| <b>Exercises</b>       |                  |
| <b>M&amp;A</b>         |                  |
| <b>Total</b>           | <b>\$854,000</b> |

X. Please describe your approach towards sustainability of this project. (1 page maximum)

**Sustainability of this project will be maintained by MEMA’s initiative of upgrading CEMP electronically.**

**The SRAC will continue to encourage jurisdictional and agency training and exercises on a regional level; encourage private sector and the public in trainings and exercises; conduct interoperable communications trainings.**

**ICS and NIMS training will continue to be supported and AAR/IP's will be reviewed for the impact of ICS training during an exercise.**

- XI Please describe how this project will be managed (i.e., key investment roles and responsibilities, structures, and subject matter expertise required by this project, including at least the project manager and the contracts management structure.) (1 page maximum)

**The Metropolitan Area Planning Council will serve as the fiduciary agent for SRAC. The Southeast Regional Advisory Council's Training and Exercise Sub-committee will be the lead in all decisions relative to this investment. SRPEDD may be authorized to perform specific work as planners working as an adjunct to the SRAC. The Deputy Director of SRPEDD is the lead manager for all SRAC's Investment Justifications and Projects.**

- XII Please list no less than 5 but no more than 10 milestones for this project. Milestones shall directly relate to objectives listed above (Item V) and include (if applicable) procurements and exercises. Milestones shall have an estimated start/end date and be listed sequentially.

| Milestone   | Tasks/Activities                              | Start Date | Completion Date                        | Estimated Cost |
|---|---|------------|--|----------------|
| Approval of Project   | Submit Grant application                      | 7/1/09     | End of contract period.                | \$854,000      |
| Plan and review AAR/IP for gaps with the Training and Exercise Sub-Committee.   | Project Liaison will work with sub-committee  | 9/09       | On-going until the end of the contract | N/A            |
| Work with Training and Exercise Sub-Committee in identifying training and exercise needs.                               | Project Liaison will work with sub-committee. | 9/09       | On-going until the end of the contract | N/A            |
| Work with Training and Exercise Sub-Committee in identifying equipment needs  |   |            |  |                |
| Assist the Training and Exercise Sub-Committee with the lead Fiduciary acceptance of equipment and deliver accordingly. | Project Liaison will work with sub-committee. | 9/09       | On-going until the end of the contract | N/A            |
|   | Project Liaison will work with sub-committee  |            | End of contract period.                | \$854,000      |

XIII Is an Environmental and Historic Preservation (EHP) review required for this project? If yes, please provide an EHP Scope of Work.

**An EHP might or might not be required but it will take future meetings to determine based on equipment recommendations.**

# FY 2008 PLAN

## SOUTHEAST REGION

SHSP

|  | PLANNING         | EQUIPMENT          | TRAINING         | OTHER           | TOTAL              |
|--|------------------|--------------------|------------------|-----------------|--------------------|
| <b>1 CBRNE PREPAREDNESS, DETECTION, RESPONSE AND DECONTAMINATION</b> |                  |                    |                  |                 | <b>\$945,000</b>   |
| REGIONAL MEDICAL SUPPORT CASUALTY UNITS                              |                  | \$180,000          |                  |                 |                    |
| MOBILE ATTACK FOAM TRAILERS  |                  | \$270,000          |                  |                 |                    |
| REGIONAL SIMULATION TRAILER  |                  | \$335,000          |                  |                 |                    |
| REGIONAL MEDICAL COORDINATING CENTERS                                |                  | \$160,000          |                  |                 |                    |
| <b>2 MASS CARE AND EVACUATION/PAN FLU</b>                            |                  |                    |                  |                 | <b>\$365,000</b>   |
| COMMUNITY PREPAREDNESS AND PARTICIPATION                             |                  |                    |                  | \$50,000        |                    |
| CITIZEN EVACUATION AND SHELTER-IN-PLACE                              |                  | \$290,000          |                  |                 |                    |
| MASS CARE & EVACUATION PLANNING                                      | \$25,000         |                    |                  |                 |                    |
| <b>3 CRITICAL INFRASTRUCTURE</b>                                     |                  |                    |                  |                 | <b>\$700,000</b>   |
| ACAMS TRAINING, EQUIPMENT AND PLANNING                               | \$25,000         | \$125,000          | \$50,000         |                 |                    |
| DATA & INFORMATION SHARING   |                  | \$500,000          |                  |                 |                    |
| <b>4 STATE AND REGIONAL INFORMATION SHARING</b>                      |                  |                    |                  |                 | <b>\$50,000</b>    |
| THE MASSACHUSETTS COP ID   |                  | \$75,000           |                  |                 | \$75,000           |
| PLANNING AND COORDINATION - RMSSC                                    | \$50,000         |                    |                  |                 |                    |
| <b>5 EXERCISING OPERATIONAL PLANS/ NIMS</b>                          |                  |                    |                  |                 | <b>\$1,104,000</b> |
| COMMUNICATIONS / COMMUNITY P&P                                       |                  | \$150,000          | \$100,000        |                 |                    |
| EMERGENCY OPERATIONS CENTERS - INTEROP                               |                  | \$604,000          | \$250,000        |                 |                    |
|  | <b>\$100,000</b> | <b>\$2,689,000</b> | <b>\$400,000</b> | <b>\$50,000</b> | <b>\$3,239,000</b> |