

SRPEDD COMMISSION MEETING

April 25, 2018

6:30 PM Regular Meeting

SRPEDD, 88 Broadway, Taunton, MA 02780

AGENDA

1. Call to Order and Introduction of Commissioners
2. Approval of Minutes – March 28, 2018* (*Vote requested*)
3. Reports
 - a. Chair
 - b. Executive Director
4. Consent Agenda
 - a. Regional Reviews* (*Vote to receive and place on file*)
5. Committee Reports
 - a. Finance Committee * (*Vote to receive report and place on file*)
 - b. Personnel Committee * (*Vote to receive report and place on file*)
 - c. RESC * (*Vote to receive report and place on file*)
 - d. Joint Transportation Planning Group/MPO
6. Funding Availability Notifications/Grant-Writing Authorizations/Letter of Support Requests
7. Old Business
 - a. Technical Assistance/DLTA update* (*Vote to receive and place on file*)
 - b. Marine Technology Corridor initiative update
 - c. Wed, 5/23 Annual Meeting at Rachel's Lakeside in Dartmouth (5:30-8:30 pm)-
Registration Now Open! (Call 508-824-1367 or visit www.srpedd.org)
8. New Business
9. Roundtable- Opportunity for Commissioners to provide updates on local topics, projects or matters of regional interest
10. Adjourn

FUTURE MEETINGS: May 23 (Annual Meeting, Rachel's Lakeside); Jun 27; July 25; Sept 26

NOTE: An Exec. Cmte Meeting will be convened in the absence of a Commission quorum.

*Attached

SRPEDD COMMISSION MEETING

SUPPORTING DOCUMENTS

DATE: 4/25/18

AGENDA ITEM: Minutes, # 2

Minutes -Draft

Commission Meeting – March 28, 2018

Present:

Commissioners

S. Jones, Attleboro	J. Callahan, Berkley	S. Cole, Carver	D. Wender, Dartmouth
R. Fleurent, Jr. Fairhaven	B. Mancovsky, Lakeville	A. Horowitz, Mansfield	J. Henry, Marion
E. Marum, Marion	J. Robbins, Mattap.	R. Burgmann, Mattap.	S. Cole, Middleborough
J. Marchitto, No. Attle.	J. Boyce, No. Attle.	R. Stefanelli, Norton	C. Yarworth, Plainville
J. Teixeira, Raynham	W. Costa, Rehoboth	S. Szyndlar, Rochester	S. D’Amico, Seekonk
L. Mendes, Somerset	G. Hovorka, Swansea	A. Slavin, Wareham	C. Williams, NB A/L

Guests/Staff:

S. Conaty, SRPEDD	P. Mission, SRPEDD	S. Royer, SRPEDD	J. Walker, SRPEDD
B. Riley, KP Law			

Absent:

H Young, Acushnet	G. Ayrassian, Attleboro	S. Leary, Berkley	B. Maki, Carver
L. Miller, Dartmouth	D. Kulpa, Dighton	C. Viveiros, Fall River	D. DeManche, Freetown
R. Garbitt, Lakeville	T. Marzelli, Middleboro	S. Hornsby, Norton	C. Sullivan, Raynham
F. Vadnais, Jr., Rehob.	J. Roach, Seekonk	S. Antinelli, Swansea	K. Shea, Taunton
B. Carr, Taunton	G. Barrett, Wareham	S. Ouellette, Westport	K. Richards, Attle A/L
M. Ferreira, Taunton A/L			

- 1. Call to Order and Introduction of Commissioners.** Chairman Melino-Wender welcomed everyone to the meeting, saying it was great to be back after being out on medical leave, and extended a special welcome to incoming new Commissioner from Middleborough, Mr. Steven Cole.
- 2. Presentation: Brian Riley, Partner, KP Law, on subject of final regulation filed March 9 by Cannabis Control Commission, and guidance for municipalities-** Mr. Riley briefed the Commission on the types of marijuana licenses and licensed marijuana establishments for the cultivation, processing, packaging and transfer of marijuana to other marijuana establishments. He also discussed the municipal role in licensing through the Cannabis Control Commission, host community agreements and Zoning Bylaws/Ordinance implications. Among other resources, he referred commissioners to the recently issued new guidance and regulation from the CCC.
- 3. Approval of Minutes- February 28, 2018-**
A motion was made and seconded to approve the minutes of February 28, 2018. VOTED UNANIMOUSLY.
- 4. Reports-**
 - a. Chairwoman –** No report.

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- b. **Executive Director-** Mr. Walker reported that preparations for the upcoming SRPEDD Annual meeting to be held on Wednesday, May 23, 2018, at a location soon to be announced, were in full swing, along with the fielding of incoming suggestions and requests regarding the 2018 Keynote Speaker. On a related note, he also referred members to the 2018-2019 Commissioner appointment and 2018 Annual award nomination forms which are due in April, with annual swearing in of new members and presentation of awards to be held at the annual meeting.

5. Consent Agenda

- a. **Regional Reviews-** Ms. Conaty referred the members to the ENF/EIR section of the packet.

The following were noted and voted to be received by Commissioners and placed on file. VOTED UNANIMOUSLY.

ENF:

1. **Project Title/Location:** Somerset/Fairfield Commons
Address: 500 Grand Army of the Republic Highway (Route 6), Somerset, MA
Project Proponent: Marc Landry, South Coast Hospitality, LLC
Project Description: The proposed project includes the development of four (4) commercial buildings totaling 30,800 sq. ft. with associated parking and underground infrastructure on 14.47-acre parcel along the north side of the Grand Army of the Republic Highway (Route 6) in Somerset. The wetlands delineation on the site was approved by Somerset Conservation Commission through the issuance of an Order of Resource Area Delineation.

Received by SRPEDD: March 2, 2018

2. **Project Title/Location:** Fairhaven/Seawall Improvements for a Residential Property
Address: 16 Wilbur's Point Drive, Fairhaven, MA
Project Proponent: Sherry L. Gomes
Project Description: The proposed project includes work that will commence with the removal of the remains of the concrete foundation for the house, work which has been permitted through the issuance of an Order of Conditions (OOC) under DEP File NO SE 23-1247. OOC also permitted the reconstruction of a new single family dwelling. The excavated hole will be filled with clean gravel and utilized as the staging area for a crane or excavator to then perform the seawall improvement work.

Received by SRPEDD: March 19, 2018

6. Committee Reports-

- a. **Finance Committee-** Mr. Callahan mentioned that the Finance Committee met on March 20, 2018. The February 14, 2018 Finance and personnel meeting minutes were approved, Treasurer's Report for February 2018 received, and a warrant for expenses approved in the amount of \$29,389.32.

Mr. Callahan referred the members to the Draft FY2019 Budget recommended for approval by members of the Finance Committee.

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A motion was made and seconded to approve the FY2019 proposed budget. VOTED. One abstention.

A motion was made and seconded to approve to place the February Treasurers report on file. VOTED UNANIMOUSLY.

- b. Personnel Committee-** Vice-Chairman Slavin mentioned that the Personnel Committee met on March 20, 2018, to review and discuss draft updates to the agency's personnel policies with Mary Aicardi, HR consultant, from UMass Boston Collins Center.

A motion was made and seconded to approve to place on file the Personnel committee report from March 20. VOTED UNANIMOUSLY.

- c. Joint Transportation Planning Group/SMMPO-** Mr. Mission reported that the next JTPG meeting will be held on April 11, 2018 and the SMMPO meeting will be held on April 17. He mentioned that staff will be holding public meetings on the Route 1 Corridor Study on April 24 at the Richards Memorial Library in N. Attleboro, and on April 25th at the Coelho Middle School in Attleboro. Additional details regarding the study and public meetings are available on the SRPEDD website.

A motion was made and seconded and approved to place the JTPG/SMMPO report on file. VOTED UNANIMOUSLY.

- d. SCR Update-** Mr. Walker mentioned that there were two recent public meetings held in Dartmouth and Taunton regarding the Draft Supplemental Environmental Impact Report (DSEIR) for South Coast Rail, and the comment period for which had since closed. He referenced that Commissioners and staff had been in attendance at both meetings, and referred Commissioners to a copy of SRPEDD's comment letter, as discussed last meeting, which had been forwarded to Secretary Beaton and MassDOT prior to the March 23 deadline. Ms. Mancovsky mentioned that she recently read a study that was in the Globe and on NPR about the traffic time lines on Route 24 which was very interesting.

7. Funding Availability Notifications/Grant-Writing/Letter of Support Request Authorizations- None

8. Old Business-

- a. Technical Assistance Update-** Ms. Conaty referred Commissioners to the technical assistance report in the handout.

Ms. Conaty added that staff is currently in the process of finalizing the 2018 DLTAs scope of work. She should have a full list of the projects next month. Mr. Callahan asked about the status of the Berkley Master Plan technical assistance request because he noticed it was not on the list. Ms. Conaty mentioned that discussions with the town were still ongoing. Mr. Walker mentioned that SRPEDD had helped the town secure \$30,000 for the effort under Community Compact but that the Town Administrator was still hoping to come up with additional monies for a turn-key plan. Mr. Callahan mentioned that he had been approached about the possibility of assisting on the town's end. Ms. Mancovsky asked if she the reports referenced on the MA list are available to other interested communities. Mr. Walker mentioned that all should be available under Resources via the SRPEDD website, but that staff would also be happy to email copies of any that might be needed.

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Following further discussion, a motion was made and seconded to receive and place the Technical Assistance report on file. VOTED UNANIMOUSLY.

T4MA Participation Request- In continuation of the discussion from previous meetings regarding requested participation with T4MA, and responding to earlier questions, Mr. Walker referred people to a background article provided as a handout on the funding organization (Barr Foundation) behind the T4MA participation grant. Chairwoman Melino-Wender read out the names of other RPAs participating, adding that it is important that SRPEDD be at the table to have a voice; recommending that the Commission vote to support this request. Mr. Callahan asked what the requirements are of SRPEDD. Mr. Walker responded, according to T4MA, that they are to sit on the T4MA Regional Stakeholders Advisory Council, and to participate in the drafting of a white paper on SCR. A motion was made and seconded to enter into agreement with T4MA and become a member. VOTED UNANIMOUSLY.

b. Marine Technology Corridor Innovation update- Next, Mr. Walker updated the commission on the Marine Technology Corridor proposal since the last meeting; that it had been determined, at least at this juncture, that Rhode Island (not an Economic Development District under EDA), would not be participating as an applicant, however, with the likely option of joining in at a later date. He indicated that the proposed corridor would therefore begin at the state line, incorporating the SRPEDD and Cape Cod Commission regions, and extending down to Woods Hole. He stated that the initiative, in partnership with UMass-Dartmouth representatives Hugh Dunn and Mike Goodman, as well as RPA stakeholders SRPEDD and CCC, holds great promise, and that the EDA was continuing to offer strong encouragement. Mr. Walker mentioned that he hopes to have a draft scope of work for sharing at the next meeting.

7. New Business- None

8. Roundtable- Mr. Henry mentioned that New Bedford has formed a Port Authority. He mentioned that Mr. Walker and he had earlier had opportunity to take a tour around the New Bedford harbor with Mr. Washburn and identified a number of possible opportunities for collaboration. Chairwoman Melino-Wender mentioned that Dartmouth has joined the AARP Age-Friendly Community Program for the growing number of people in the 55 to 75 demographic. She added that the UMass Dartmouth Community nursing program had helped the community facilitate a lengthy survey for this program along with the City of New Bedford, and if any other communities are interested, one should google search "Age Friendly Community".

Ms. Mancovsky indicated that she is in the mortgage lending business and that Bristol County loan limits, which are set by the FHFA (Federal Housing Finance Agency) are considerably lower than those of neighboring counties. She mentioned it limits the types of housing and access for people in Bristol municipalities, and inquired if SRPEDD might be able to review the data and methodology and possibly forward a letter to FHFA.

A motion was made and seconded to have staff review with Barbara and forward its recommendation. VOTED UNANIMOUSLY.

9. Adjourn- A motion was made and seconded to adjourn the meeting at 8:28 p.m. VOTED UNANIMOUSLY

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The next Commission meeting is scheduled for April 25, 2018 at 6:30 PM.

Respectfully submitted,

Joan Marchitto, Secretary

Date: 4/25/18

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SUPPORTING DOCUMENTS

DATE: 4/25/18

AGENDA ITEM: Regional Reviews, # 4.a.

MEPA PROJECT REVIEWS: For your information, the following Environmental Notification Forms (ENF) and Environmental Impact Reports (EIR) have been received for review under the provisions of the Massachusetts Environmental Protection Act (MEPA). Staff, when appropriate, makes comments, and the status of the projects is monitored. For more information on individual projects, please see the Environmental Monitor:

<http://mass.gov/eea/agencies/mepa>

ENF:

1. **Project Title/Location:** Riverfront Business Park-Freetown
Address: South Main Street, Freetown, MA
Project Proponent: Riverfront Business Park, LLC., 10 Green Street, Providence, RI
Project Description: This project will feature approximately 280,100 sf of office space, a 61,600 sf supermarket, 82,300 sf of retail space, 23,635 sf of restaurant space, an 82,200 sf key hotel, 75 residential apartments, 400,400 sf greenhouse space and 1,732,700 sf industrial space, for a total of approximately 2.75 million square feet of development. The allocation of their uses into 28 specific structures remains identical to what was represented in the DEIR.

Received by SRPEDD: April 10, 2018

NOTICE OF PROJECT CHANGE (NPC):

2. **Project Title/Location:** Swansea Waterfront Revitalization-Swansea
Address: 458 Ocean Grove Avenue, Swansea, MA
Project Proponent: Town of Swansea
Project Description: This notice of project change is required due to the following changes: to obtain the 18,200 CY required for the beach nourishment, the project was changed to include dredging at the shoal to the east of the channel as suggested by the ACOE and approved by the WRC. The dredge depth describe in the SEIT certificate was decreased to match the 1997 dredge template. The northern section of the Cole River Channel had been eliminated from the project upon input from the DMF during the Swansea Conservation Commission's review of the Notice of Intent.

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AGENDA ITEM: Finance Committee Report # 5.a.

The Finance Committee met on April 11, 2018. The March 20 2018 Finance and Personnel meeting minutes were approved. The Treasurer's Report for the month of March 2018 was approved as presented and placed on file for audit. The report included:

Cash & Funds: Mar. 1, 2018	\$ 448,275.25
Cash Receipts: Mar. 1 – 31, 2018	<u>\$ 353,394.13</u>
Total Cash Accounted for:	\$ 783,669.38

Disbursements: Mar. 1 – 31, 2018	\$ 130,385.11
Cash & Funds: Mar. 31, 2018	<u>\$ 653,284.27</u>
Total Cash Accounted for:	\$ 783,669.38

The Committee also reviewed and approved a warrant for expenses in the amount of \$33,357.29, March 2018 month-end general journal entries, and OPEB Trust Account statement from Raymond James, likewise for March, 2018. Staff is still waiting on the final closeout statement from Bristol County Savings Bank (prior to the BCSB FSA merger with the Taunton Raymond James affiliate, headed by Lou Ricciardi).

Next, the Committee reviewed the FY'18 March, 31, 2018 third quarter budget update. The revenue is \$2,445,455, an increase of \$26,000 from the previous quarter. The increase is the result of two new municipal contracts. The expenditure is \$2,279,795 a decrease of \$95,723 from previously due to an earlier over-budget of GIC health, retirees, and dental cost. Mr. Horowitz inquired about the discrepancy between fringe benefit totals on summary page 2 and a subsequent detail page of the Q3 budget pages, determined to be an inadvertently overlooked cell formula that had been updated from the previous quarter on one page but not the other.

The Committee approved and recommended the FY'18 Q3 budget update for forwarding to the full Commission at its upcoming next meeting on April 25, 2018.

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AGENDA ITEM: Personnel Committee Report # 5.b.

The Personnel Committee also met on April 11, 2018, on the subject of annual evaluations, and to continue its review of prospective draft updates to the agency's personnel policies with Mary Aicardi, HR consultant, of the UMass Boston Collins Center.

The Personnel Committee first reviewed and approved Mr. Walker's proposed salary adjustments-- falling within earlier authorized allowance approved by the full Commission, and contained in the adopted FY'19 budget of up to \$41,159, or 3% increase--to include a team merit increase of 1.5% +\$500 for all current staff, prorated for part-time, seven staff individual merits, and two staff promotions.

The total salary adjustment amount is \$40,639, for an average increase per employee of 2.79%, in comparison to earlier referenced authorized amount, and resulting in a remaining balance of \$520.

The Committee went into executive session to conduct executive director's annual performance review.

The Committee also reviewed an updated draft SRPEDD organization chart (with corresponding job descriptions; not yet reviewed), and accompanying updated draft salary scale, based on salary scale figures and formats from, likewise recently updated, from other Massachusetts RPAs.

Lastly, the Committee resumed its review and discussion of prospective draft personnel policy provisions with HR consultant Mary Aicardi. The focus this meeting was on the Employee Leave section, with concern over accrued PTO liability the central issue. Following wide-ranging discussion, inclusive of possible new carryover limits and approaches by which those limits might be most viably phased in, were changes to be made, it was agreed by the Committee to continue the discussion at its upcoming next meeting on May 16.

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AGENDA ITEM: RESC # 5.c.

REGIONAL ECONOMIC STRATEGY COMMITTEE

(RESC)

Minutes of the Meeting

April 18, 2018

Meeting called to order by Chairman, Dick Shafer at 11:40AM (see attendance sheet)
Minutes of the February 13, 2018 meeting approved as written.

Presentation: Hugh Dunn, Economic Development Director, UMass Dartmouth - Southeastern MA Marine Technology Corridor Initiative: Project focuses on the marine technology cluster including Cape Cod and extending along SE MA south coast area to RI state line. The purpose of the effort is strength and expand marine technology sector, and establish a mechanism to coordinate new opportunities and synergies to growth innovation and high wage employment across the region. The project is a 3-yr effort consisting of a comprehensive study of the industry, establishment of an alliance and developing a market and implementation plan. The proposed project is requesting EDA funding with a proposal submitted by June and final application anticipated for August 2018. Total project cost estimated at \$1.2ML.

New Business:

2018 DLTA Project Awards – Fourteen (14) communities in the region have been awarded over 220,000 in funding to provide assistance for planning, transportation, economic development, housing and environmental projects. Projects will begin in April/May for completion by the end of December 2018. In addition to the fourteen projects, SRPEDD received funds to improve the Regional Data Center replacing the Fact-Book with a new format.

Old Business:

CEDS 2018 Update - Provided Committee with revised drafts for Chapter 2: Analysis of the Economy; Chapter 4: Goals, Progress and Resiliency, and Chapter 6: EDA Priority Projects for review and comment. Schedule for final document is June when RESC will vote to recommend approval to SRPEDD Commission to maintain EDA funding for region cities and towns. Continued updates to Chapter 2 are expected, in addition to revisions to Chapter 7: Evaluation.

Skills Gap Initiative - Update from Karen Harraghy, Bridgewater State University representing Mary Waldron. Karen provided an update on Skills Gap Initiative and recent activities at BSU and the Institute for Policy Analysis and Regional Engagement (IPARE).

Member updates from Dartmouth, Middleboro, New Bedford, Norton, Somerset, Taunton, Wareham in addition to BSU, SEED Corp, MOBD and UMass Dartmouth.

Time & Place of next meeting: Wednesday May 9, 2018, 11:30AM at SRPEDD or host community.
Meeting adjourned at 1:15PM.

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AGENDA ITEM: JTPG # 5.d.

DRAFT Minutes of the meeting held on
Wednesday, February 14, 2018 at SRPEDD, Taunton MA

In attendance were the following:

Lee Azinheira, Mansfield

Robert Burgmann, Mattapoisett

Shayne Trimbell, SRTA

Jim Hartnett, Westport

Lloyd Mendes, Member of the Public

Mary Ellen DeFrias, Mass Development

Stephanie Dupras, New Bedford

Chris Peck, Middleborough

Manny Silva, New Bedford

Bonne DeSousa, SCBA

Derek Krevat MassDOT OTP (via voice conference call)

Tim Kochan, MassDOT District 5

J.R. Frey, Fall River

Franklin Moniz, Lakeville

Jamie Pisano, VHB

Tim Barber, Dartmouth

Brian Martin, Somerset

Lisa Estrela-Pedro, SRPEDD

Paul Mission, SRPEDD

Luis DeOliveira, SRPEDD

Kyle Richard, SRPEDD

- 1. Call to Order and Introductions:** The meeting was called to order at 2:05 PM by Chairman Lee Azinheira, after which the meeting attendees introduced themselves.
- 2. Public Comments:** Chairman Lee Azinheira opened the floor to any members of the public that wished to address the JTPG. Lloyd Mendes, speaking for himself, commented on a series for TIP projects. He stated that he would like a policy adopted to have weight given to projects that serve more people regionally and have a regional economic impact.
- 3. Approval of Minutes:** A motion was made to approve the minutes of the last JTPG meeting held on February 14, 2018. The motion was seconded and approved UNANIMOUSLY.
- 4. FFY2019/2023 Transportation Improvement Program (TIP):** Lisa Estrela-Pedro referred to handouts included for today's meeting, including the transit project lists for GATRA and SRTA that SRPEDD received yesterday. She reviewed existing TIP projects programmed in the FFY2019-2023 TIP including The Norton- Route 123 project being moved back into FFY2019 from FFY2018 and the Wareham project can be fully funded in FFY2018 instead of being split into two years. There is an amendment out for a 21-day public comment regarding this change. Also recommended for FFY2019 is New Bedford - King's Highway and Seekonk - Route 114 A at County Street. In FFY2020 is Middleborough- Everett Square pushed out from 2019 and Taunton corridor improvement on Route 138, phase 1; New Bedford- Hathaway Road, Mt. Pleasant Street and Nauset Street; and Lakeville- Route 79 project.

Ms. Estrela –Pedro moved on to projects in FFY2021 which include Attleboro – Route 1 at Route 1A and Route 123; Taunton-Dean Street; and Dartmouth – corridor improvements on Dartmouth Street and Prospect Street; and in Raynham the resurfacing of Route 138. In FFY2022 is New Bedford-Rockdale Ave at Allen Street

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(moved back from FFY2021); Mattapoissett-Main, Water & Beacon Streets and Marion Road (moved back from FFY2021); New Bedford-County Street; Dartmouth- the realignment of Tucker Road; and Rehoboth - Winthrop Street (Route 44) & Anawan Street. In FFY2023 is the Wareham bike lanes along Narrows Road, pushed out from FFY2022; Taunton – Broadway (Route 138) phase 2; Mansfield- Chauncy Street; and Plainville – Washington at George Street.

The Future Element of the TIP is now called the Supplemental Projects List and those projects will be considered for inclusion in next year's TIP which is FFY2020-2024.

Paul Mission reminded the group that we are looking for a recommendation today to approve the recommended list of projects so it can recommend to the SMMPO on Tuesday to be released for a 21-day public comment period.

Mr. Azinheira asked for a motion to recommend the draft TIP as presented. The motion was seconded and approved UNANIMOUSLY.

Ms. Estrela-Pedro reminded the group where to find the TIP project list on SRPEDD's website from the link sent out and Mr. Mission reminded them that it is also linkable from the main page of the website. He asked that people review them electronically and ask us if you need a paper copy.

- 5. Unified Planning Work Program (UPWP):** Paul Mission started his presentation of the Draft FFY2019 UPWP by explaining that this document is the outline of transportation tasks and projects for the fiscal year from October 1, 2018 thru September 30, 2019. These tasks are separated into 4 elements and are completed through contracts with FHWA and FTA, as well as with GATRA and SRTA.

Mr. Mission continued by explaining the four major elements of the UPWP. The first element is Administrative and it supports tasks to help the JTPG, the SMMPO, managing our contracts, facilitating our Public Participation Program, Title VI and Environmental Justice, as well as the development of the UPWP and the TIP. The second element is Data Management and data collection which helps with studies and other work, and to maintain our regional model. It also supports the traffic count program which completes up to 140 traffic counts for the season, as well as conducting pavement management, performance measures, and community technical assistance. The third element covers the corridor studies and data research for studies and projects. The Regional Transportation Plan is due up this coming year and SRPEDD assess the regional transportation system and forecast needs for the next 25 years as part of this effort. This includes roads and bridges, transit, including SRTA and GATRA, as well as bicycle and pedestrian needs, and even airports in our region. The Management Systems task covers corridor studies including the upcoming Route 1 study in North Attleborough and Attleboro and the Route 6 study in Fairhaven, Mattapoissett, Marion and Wareham. We also have a task for bicycle and pedestrian planning, including Complete Streets and for ITS, Intermodal and Freight, and Flood Hazard Mitigation, which is environmental impacts, including climate change. We have a task for Mobility Management. The fourth element is Technical Assistance for the Regional Transit Authorities, GATRA and SRTA, including route analysis and transit data maintenance.

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Mr. Mission concluded by stating that the handout and explanation is a condensed version of the entire UPWP and that this draft UPWP will be released for a 21-day comment period at the next SMMPO meeting. He then opened the floor for questions and comments.

Lloyd Mendes asked if regional transit studies were conducted only for GATRA and SRTA or for commuter bus services as well. Mr. Mission responded that we only study public transit service and commuter bus service is not considered public transit. Mr. Mendes inquired if we could possibly study private commuter bus service to Boston and Mr. Mission replied not at this time. Mr. Mission went on to explain that we do address the services provided by commuter bus in our region in the RTP.

Robert Burgmann asked why we did not study this since these commuter bus services were subsidized by MassDOT. Mr. Mission stated that we have not yet studied these services.

- 6. Southcoast Bikeway Alliance:** Bonne DeSousa of the Southcoast Bikeway Alliance thanked SRPEDD for technical assistance given to the Alliance over the last 8 years and how important that assistance has been. She continued to explain that the Alliance, which is an all-volunteer group, are bicycle advocates that work with local leaders to advocate to see the Bikeway built, especially working across communities. They are a non-profit organization.

Ms. DeSousa gave a presentation with photos of the Quequechan River Rail Trail in downtown Fall River, depictions of the BayState Greenways, the SRPEDD regional Bike Plan and other bikeway highlights, including the Harbor Walk in New Bedford and the Mattapoisett Rail Trail. She identified locations in the South Coast where there are gaps in the bicycle system with a Strava heat map, included completed fragments and routes that are being considered since bikeway connections are very important. She explained that bicycling is important and the parts of the Southcoast bikeway has been designated an alternate route of the EastCoast Bikeway which runs from Key West, Florida to Maine. The Alliance is working on TIP projects as well as off-road projects such as at UMass Dartmouth for students and the Dartmouth community alike.

Two areas of concerns are a plan to disrupt the recently completed Quequechan Rail Trail in Fall River with a driveway that may be a hazard; and the South Watuppa Bike Path extension which is near the White's property which may be developed and expanded. We want to ensure that the bikeway is considered in this development. Ms. DeSousa announced their annual Southcoast Bikeway Alliance summit will be held on Thursday, May 3, 2018 at Fort Taber at 5:30 pm.

Lloyd Mendes commented on the Alliance's focus on regional bikers and scenic routes with a beautiful view which is a conflict to biking development for children in the town of Somerset and for economic development. Ms. DeSousa agreed with Mr. Mendes and stated that they did not have representatives from Somerset and Mr. Mendes added that they need reps from more towns and Ms. DeSousa agreed but added that connections between communities are also good for economic development.

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- 7. Other Business:** Mr. Mission reminded the group that appointment sheets for JTPG members will be sent out next week and please remind appropriate parties concerning that. Next week will be the election of officers, including a Vice-Chair to replace Bill Roth, who left Fairhaven to become the city planner in Fall River and relinquished his JTPG spot.

Mr. Mission updated the group on the Road Inventory Files. We are still waiting for information from Quinn Malloy of MassDOT. It is a Geographic file that is used for communities and this is used for Chapter 90 apportionments and there are updates in the works and possibly an online service to submit updated information.

Mr. Mission informed the group about the April 24 & 25, 2018 Route 1 drop-in meetings, at the North Attleborough Library and the Coelho Middle School in Attleboro respectively. These meetings will allow people an opportunity to express their thoughts and wishes for the Route 1 corridor in North Attleborough and Attleboro.

- 8. Date, Time, Place for Next Meeting:** The next meeting of the JTPG is scheduled for Wednesday, May 9, 2018 at 2:00 PM at the SRPEDD office.
- 9. Adjournment:** After the announcement of the next meeting date and place, a motion to adjourn the meeting was made. The motion was seconded and approved UNANIMOUSLY. The meeting was adjourned by Chairman Lee Azinheira at 2:57 PM.

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SUPPORTING DOCUMENTS

DATE: 4/25/18

AGENDA ITEM: JTPG/SMMPO # 5.d.

BY-LAWS of the SRPEDD Commission for SMMPO Elections

10. SOUTHEASTERN MASSACHUSETTS METROPOLITAN PLANNING ORGANIZATION (SMMPO):

Procedure for Electing Board of Selectmen Representatives:

- a. The Southeastern Massachusetts Metropolitan Planning Commission (SMMPO) consists of thirteen members representing the following:
 - i. Secretary of Transportation
 - ii. Commissioner of the Massachusetts Highway Department
 - iii. Chairman of the Southeastern Regional Planning and Economic Development District (SRPEDD) Commission
 - iv. Administrator of the Southeastern Regional Transit Authority (SRTA)
 - v. Administrator of the Greater Attleboro Taunton Regional Transit Authority (GATRA)
 - vi. Mayors of Attleboro, Fall River, New Bedford and Taunton
 - vii. Members of four Boards of Selectmen in the SRPEDD Region to be elected by the SRPEDD Commission.

In accordance with the Memorandum of Understanding (MOU) relating to the comprehensive, continuing and cooperative transportation planning process, the SRPEDD Commission is authorized to elect the four representatives of Boards of Selectmen utilizing the procedure described below.

- b. Term of Office: Two representatives shall be elected each year for two-year terms. Elections shall be held annually in the month of June.
- c. Solicitation of Nominees: Annually the SRPEDD Commission shall send notices to the Board of Selectmen and SRPEDD Commissioners of each of its member towns. The purpose and role of the SMMPO and a description of the election process shall accompany the notice. Each member of every local Board of Selectmen from member communities, shall be offered an opportunity to nominate themselves as a candidate for election to the SMMPO. Nominations shall be returned to SRPEDD within four weeks of the date they are distributed. Nomination forms are typically distributed by the second week of the month of May.
- d. Election of Selectmen Representatives: Nominations shall be referred to the SRPEDD Commission for a vote at a regularly scheduled meeting of the Commission in the month of **June**. All names and towns of the interested selectmen shall be printed on a paper ballot. Nominees will be invited to attend and speak at the meeting of the SRPEDD Commission when the vote is taken.
- e. Designees: Board of Selectmen members elected to the SMMPO may send a designee to a meeting in their place. The designee may vote only with written and signed authorization from the elected SMMPO member.

SRPEDD COMMISSION MEETING

- f. Vacancies: Should a selectmen's position fall vacant between annual elections, any member town may nominate, and the SRPEDD Commission may elect, a candidate to fill the vacancy for the remainder of the term...

-OR-

- g. Vacancies: Should a selectmen's position fall vacant between annual elections, the represented town for that vacancy may nominate, and the SRPEDD Commission may elect, a candidate from that town's board of selectmen to temporarily fill the vacancy until the following election.

SRPEDD COMMISSION MEETING

SUPPORTING DOCUMENTS

DATE: 4/25/18

AGENDA ITEM: Technical Assistance Report, # 7.a.

SRPEDD Technical Assistance Report			Mar-18	
District Local Technical Assistance (DLTA)				
Community	Project	Staff	Status	Funding
Acushnet	MP Data Analysis & Mapping	KG/SC	Completed	DLTA
Carver	PDA/PPA mapping and TDR bylaw amendment	GK/KG/EA	Draft completd	DLTA
Dighton	Assistance with adopting and implementing CCC Best Practices; educational materials (1 of 3 BPs)	GK/SC	Signed Compact	DLTA
Freetown	Assistance with adopting and implementing CCC Best Practices; HHP update (1 of 3 BPs)	SC/GK	Signed Compact, HPP underway	DLTA
Lakeville	HPP	SC/EA	Completed	DLTA
Norton	Complete Streets App and Policy	JC	Completed	DLTA
Regional	Working with Non-Compact Communities Support for Future CCC Adoption	GK	2 Signed Compacts	DLTA
Regional	Taunton River Stewardship Plan Update	BN	Completed	DLTA
Rehoboth	OSRP Sections 3,4,5&6		Phase 1 Completed	DLTA
Seekonk	Business / Permitting Guide		Final Draft Completed	DLTA
Wareham	Chapter 43D Participation in Support of Rte 28 Corridor Study	DS/GK/KH	43D Adopted; Completed	DLTA
Westport	Assistance with adopting and implementing CCC Best Practices; educational material to support BPs	SC/GK	Signed Compact	DLTA
Economic Development Technical Assistance				
Community	Project	Staff	Status	Funding
Carver	Preliminary app business Park dev	DS	Pending	EDA
Norton	Full app norton business park	DS	Awaiting Award	EDA
New Bedford	South Terminal Project	DS	Ongoing	EDA
New Bedford	Payne Elco Project	DS	Ongoing	EDA
New Bedford	Quest Center/Armory District	DS	Ongoing	EDA
Somerset	Somerset Planning	DS/BN	Underway	EDA
Taunton	MSIP V- Business Park	DS	Ongoing	EDA

SRPEDD COMMISSION MEETING

Regional	SE Marine Technology Corridor	DS/JW	Preliminary	EDA
Environmental Technical Assistance				
Community	Project	Staff	Status	Funding
Lakeville	Pre-Disaster Mitigation Plan	BN/KP	Underway	MEMA
Regional	Mill River Restoration	BN	Phase 3 Underway	NOAA/Fndn
Municipal Assistance (MA)				
Community	Project	Staff	Status	Funding
Berkley	Review Residential By-Law	SC	Completed	MA
Dighton	Establish Agricultural Commission	BN/GK	Underway	MA
Dighton	Stormwater management education	BN	Underway	MA
Fall River	Open Space & Recreation Plan	BN	Underway	MA
Fairhaven	Vacant property survey/database	KH/GK	Underway	MA
Freetown	Revised zoning map	KP	Underway	MA
Lakeville	Zoning map revisions	KP	Underway	MA
Lakeville	40R map expansion/revision	SB	Draft Completed	MA
Mansfield	Site Plan Review	SC/EA	Completed	MA
Marion	Zoning map revisions	GK	Underway	MA
N. Attleboro	Parking and signage by-law	JC	Ongoing	MA
Norton	Zoning map revisions	KP	Underway	MA
Raynham	RTE 138 Overlay study revisions	EA/GK	Underway	MA
Rehoboth	Public water supply mapping additional	KP/BN	Underway	MA
Somerset	EDA applications sewer district	DS/BN	Awarded	MA
Taunton	HDIP application	TC/KH	Completed	MA
Transportation Planning Assistance				
Community	Project	Staff	Status	Funding
Attleboro	Downtown TOD Study	GK/JC/ST	Completed	GATRA/MassDOT
Attleboro/N. Attleboro	Rte 1 Corridor Study	LEP/PM	Underway	MassDOT
Fall River	Middle at Broadway Safety Study	LEP/LD/GL	Delayed	MassDOT
Fairhaven/Wareham/Fall River/Dartmouth	Bike Path (Regional Plan) Assistance	T-Staff	Ongoing	MassDOT
Mansfield	Bicycle Planning Technical Assistance	JJ/BN	Ongoing	MassDOT
Man/Norton/ Foxboro	Route 140 Corridor Study	LEP/PM	Completed	MassDOT

SRPEDD COMMISSION MEETING

Marion/Rochester/Wareham	County Road Reclassification	PM/LEP/GI	No Progress	MassDOT
Marion	Transit Study	ST/JC/AA	Underway	FTA
Middleborough	MassDOT Rotary Improvements-Tech Support	PM/LED	Ongoing	MassDOT
New Bedford	Acushnet Ave at Peckham Rd signal warrant	LD/LEP	Completed	MassDOT
New Bedford	County St. and Hawthorn St signal warrant	LD/LEP	Completed	MassDOT
Norton	Bicycle Committee Technical Assistance	JJ/BN	Ongoing	MassDOT
Norton	Rte 123/Worcester St Signal Warrant	LD	Completed	MassDOT
Norton	Village Center Plan	PM/SC	Underway	MassDOT
Plainville	Rte 1 @ George St signal warrant analysis	LD/LEP	Completed	MassDOT
Regional	Taunton River Trail	BN/JJ	Ongoing	MassDOT
Regional	South Coast Bikeway Planning	JJ	Ongoing	MassDOT
Regional	Traffic counting and turning movement counts	LD/JJ	Ongoing	MassDOT
Regional	Bicycle/Pedestrian Safety Program	LEP/JJ	Completed	MassDOT
Regional	Pavement Management - Fed Aid Rd Network	JJ/LD	Ongoing	MassDOT
Regional	Pedestrian Plan	JJ	Underway	MassDOT
Regional	Bus Stop Inventory	JC/SL/ST	Completed	MassDOT
Regional	Bus Stop Capital Invst. Plan	JC/SL/ST	Ongoing	MassDOT
Wareham	Bicycle Committee Technical Assistance	JS/BN	Ongoing	MassDOT
Wareham	Traffic Count/Signal Warrants Rte 6	LD/KR	Completed	MassDOT
Westport	Rte 177 Safety Evaluation	LEP/JC	Completed	MassDOT
Westport	Head of Westport Traffic Calming	LEP/JC	Completed	MassDOT
	MASSDOT = Mass Dept of Transportation			